

WALBERSWICK PARISH COUNCIL

Clerk: Mrs Jane Gomm, Seaspray, Millfield Road, Walberswick, Southwold, Suffolk IP18 6UD, Tel: 01502 723294

I HEREBY GIVE NOTICE THAT the meeting of the above Council will be held in the Village Hall Annexe at 7.30pm on Monday 5 December 2011

AGENDA

1. Apologies for absence
2. Minutes of the previous meetings, held on the 7 and 14 November 2011 to be approved and signed
3. Declarations of Interest
4. Reports from the County and District Councillors and the Police
5. Matters arising from the Previous Minutes
6. Planning Matters including:
 - a. **Planning notifications** that are received in time for the meeting
 - b. **Planning applications and applications for conservation area consent received :**
Holly Cottage, The Street, C11/2486, Erection of two storey extension
3 Millstones, Millfield Road, C11/2506, Erection of ground floor rear extension and ground floor rear side extension
South Close, Leveretts Lane, C11/2518, Erection of two storey, single storey and first floor extensions to the front and side including balcony area and single storey extension to rear of property, extension to garage.
 - c. **Plot 1, land North of Alexandra Cottage, The Street, C11/1420**, appeal against refusal of permission to vary condition 11 of C11/0679 to allow permitted development rights for extensions, alterations and outbuildings
 - d. **Any other applications** that may be received in time for the meeting
 - e. **Tree Works**
7. Play Area Safety Inspection report – to consider recommendations
8. Accounts to be agreed including:
 - (a) Salary and payroll service provision by SALC for decision
 - (a) To acknowledge receipts
 - (b) To make routine payments
 - (c) Monitoring of expenditure against income for current financial year
 - (d) Draft budget for 2012-2013 for decision
 - (e) Set precept for 2012-2013
 - (f) Advance on precept for decision
 - (g) New Financial Regulations for adoption
 - (h) Application to SCDC for assistance from s106 monies, “play pot”, for rubber tiles under Village Green play equipment
 - (i) Donations including request from Suffolk Age Concern
 - (j) Cancellation of routine meetings in rest of current financial year to reduce costs
9. Delegation to Clerk to be agreed to facilitate the transaction of business if routine meetings are cancelled
10. Updates:
 - a. Visitor Centre
 - b. Vehicle activated sign
 - c. Bridge near East Point
11. Protocol for Public Participation in Council Meetings
12. Appointments following Councillor resignation for:
 - a. Sizewell Parishes Liaison Group
 - b. SALC
 - c. Councillor Financial Controller
13. Correspondence and circulars
14. Christmas arrangements - posters
15. Requests for Information
16. Matters raised by Members
17. Questions from the public
18. Date of next meeting