

# WALBERSWICK PARISH COUNCIL

Clerk: Mrs Jane Gomm, Seaspray, Millfield Road, Walberswick, Southwold, Suffolk IP18 6UD, Tel: 01502 723294

I HEREBY GIVE NOTICE THAT a meeting of the above Council will be held in the Village Hall Annex at 7.30pm on Monday 3 December 2012

## AGENDA

1. Election of Chairman and declaration of acceptance of office
2. Election of Vice-Chairman
3. Apologies for absence
4. Minutes of the previous meeting held on 1 October 2012 to be approved and signed
5. Declarations of interests
6. Reports from the County and District Councillors and the Police
7. Aims and objectives for the interim Council
8. Appointment of Councillors to external bodies and appointment of Councillor Financial Controller
9. Review of delegations to Clerk in respect of the Data Protection Act 1998, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004
10. To consider arrangements for making representations on planning issues whilst appointed Councillors are in place
11. Dependent on the decision in 7 above, to make comments on any planning issues currently being consulted on by SCDC
12. Accounts to be agreed including:
  - a. Budget management
  - b. To acknowledge receipts
  - c. To make payments
  - d. Review of the financial situation
  - e. Review of procedure to authorise Clerk's overtime
13. To consider a draft budget for the financial year 2013/2014
14. To consider the future use of the Walberswick Visitor Centre
15. Policies and procedures
16. FOI correspondence
17. To consider the availability of contact details for Councillors
18. To consider arrangements for the appointment of a Trustee to the Walberswick Common Lands Charity
19. Proposed Sizewell C Nuclear Power Station consultation
20. Consultation by SCDC on outdoor playing space
21. Update, Walberswick Post Office
22. Matters raised by members
23. Forthcoming meetings schedule and date of next meeting

**Jane Gomm, Clerk to Walberswick Parish Council**  
**Wednesday 28 November 2012**