

# WALBERSWICK PARISH COUNCIL

Clerk: Mrs Jane Gomm, Seaspray, Millfield Road, Walberswick, Southwold, Suffolk IP18 6UD, Tel: 01502 723294

I HEREBY GIVE NOTICE THAT a special meeting of the above Council will be held in the Village Hall Annexe at 7.30pm on Monday 16 January 2012

## AGENDA

1. Apologies for absence
2. Minutes of the previous meeting, held on the 5 December 2011 to be approved and signed
3. Declarations of Interest
4. Planning Matters including:
  - a. **Planning notifications** that are received in time for the meeting
  - b. **Planning applications and applications for conservation area consent received :**  
**Redmay, Lodge Road, C/11/2771**, Erection of a single storey side extension and minor alterations
  - c. **Any other applications** that may be received in time for the meeting
5. Accounts to be agreed including:
  - (a) To acknowledge receipts
  - (b) To make payments
6. Complaints Procedure – for adoption and approval
7. Appointment of a Trustee to Walberswick Common Lands Charity
8. Vehicle activated sign
9. Update on election
10. New Walberswick website
11. Email from Mr Alan Walpole concerning play equipment
12. Requests for Information
13. Date of next scheduled meeting

**Mrs Jane Gomm, Clerk to Walberswick Parish Council**  
**Wednesday 11 January 2012**