

WALBERSWICK PARISH COUNCIL

NOTICE OF MEETING OF PARISH COUNCIL Monday 1 August 2016 at 7.30pm Village Hall Annexe Walberswick

All parish councillors are summoned to attend. Members of the public and the press are welcome to attend and may ask questions on agenda items during the Open Forum. Councillors and public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public.

AGENDA

1. **Appointment of Clerk as Proper Officer to the Parish Council**
2. **Appointment of Responsible Financial Officer**
3. **Apologies for Absence**
4. **Declarations of Interest and applications for dispensation**
5. **Open Forum:** public participation: with regard to items on the agenda.
6. **Report from District Councillor**
7. **Report from County Councillor**
8. **Reports from any other external authorities**

From this point the meeting goes into council mode; the public may remain and observe, but intervene only at the discretion of and by consent of the Chairman.

9. **Minutes:** approve minutes of the Annual Meeting of the Parish Council and Annual Parish Meeting 16 May 2016.
10. **Matters arising not referred to elsewhere on this Agenda**
11. **Highways:** (a) update on village speed restriction programme, if any.
12. **Planning:** consider any update on planning applications in progress.
13. **Finance:** (a) note balances in current and deposit accounts. (b) approve and pay any invoices received. (c) approve decision of councillors in respect of urgent payment of £4,500 made to Marriott Play & Leisure Services in respect of repair works to play equipment as previously agreed at Minute 160516/18&19 to a maximum of £5,000. Walberswick Common Lands Charity commissioned quotations for this work on behalf of the parish council in the absence of a Clerk and RFO. Payment includes upcycling of some old play equipment into a new play boat at a total cost of £8,500 of which the balance of £4,000 has been found by the Charity and an anonymous donor. Urgency was due to the availability of a work window by the contractor and works have commenced.
14. **Walberswick Scroll:** consider a request by the Walberswick Scroll Committee to house the Scroll permanently in the Heritage Hut as opposed to its present resting place in the Village Hall.
15. **Correspondence:** (a) correspondence has been received from Mr Gilby, Mr Walpole and Mr MacCarthy together with copy correspondence from Mr MacCarthy. When received the parish council was without a clerk and this correspondence has been passed to the Suffolk Coastal District Council Monitoring Officer.
16. **Meetings:** Parish Council Meeting 21 November 2016.

Esme Richardson
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