

1

**WALBERSWICK PARISH COUNCIL**

**NOTICE OF MEETING**

Dear Councillors

You are summoned to a meeting of Walberswick Parish Council on Monday 11th December 2017 at 7.15pm in the Annex of the Village Hall. Plans that accompany Planning Applications will be available to view from 7pm

Yours faithfully



Clerk/RFO to Walberswick Parish Council

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence.**
3. **Declaration of Interest and Requests** for Dispensation: Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive report from County Councillor Richard Smith**
6. **To consider the Minute of the Meeting of 16th October 2017** for accuracy and for the Chairman to sign as a true record.
7. **To consider an application to be co-opted as a Councillor on Walberswick Parish Council from Andrew Lewis who has submitted the following statement:** *My wife & I moved to Walberswick in October 2015, initially renting in Manor Close, but subsequently buying a property in the village: 2 St Andrews Close. This house is our registered permanent address (although we rent it out for part of the year as a Furnished Holiday Let), I am registered as an elector in the village and we currently have no intention of ever moving again! I am a company director with my own Limited Company (a management consultancy) and my situation is that I am semiretiring at the end of December 2017 and am therefore in a position to think about becoming more active within the village community.*

*I have some previous experience within the voluntary sector: I was the elected Chairman of the Village Hall for a number of years in my last village (Milton Malsor in Northamptonshire)*

Walberswick PC Agenda 11/12/2017

*and previously sat on the Board for the Prince's Trust in Cumbria when I was General Manager of the Carr's of Carlisle biscuit factory.*

*If the post still requires to be filled and you think my experience and skillset may be relevant, I would be happy to discuss it further.*

**8. Finance Matters**

- a) To consider payments on the Authorisation to Pay Sheet (Attached)
- b) RFO to report current bank balance and to present bank reconciliation.
- c) To consider a draft budget for 2018/19 (Attached) to be confirmed at the meeting of January 2018

**9. Reports**

- a) **Footpaths** — Councillors Sutherland—Rogers and Mackay.
- b) **Property** — Councillor Richardson
- c) **Highway Matters, traffic management and Car Parks.** Proposal for a joint parking and traffic review by WCLC to include representation from WPC — Councillor Bassinette.
- d) **Speed Indicator Display (SID) Update.** To consider a letter from James Darkins, Chairman of WCLC regarding the acquisition of a SID. (Attached) — Councillors Sutton and Winyard
- e) **Playing field/Playground** — Councillor Sutton
- f) **Village Hall notice board moisture ingress — Councillor Winyard to report**

- 10. Freedom of Information Investigation.** A complaint has been made to the Freedom of Information Commissioner regarding information that was supplied to a parishioner beyond the required timescale. Councillors to consider response and action to be taken. (Paper attached)

- 11. Planning Applications** to be considered with reference to the relevant PAG reports

**DC/17/4556/FUL** - Porch at Close Cottage, Manor Close 19/11

**DC/17/4890/TCA** —Tree to be felled, another to be crowned 7/12

**DC/17/4263/VOC** -Variation of conditions to DC/174406/FUL Erection of new dwelling to rear of Spindrift 16/11

**DC/17/44S6/FUL**-Single storey flat roof extension Ashtree, Lodge Road 16/11

**DC/17/3887/FUL**—Tamarisk, side and rear extension 27/11

**DC/17/4550/TCA** -3 Alexander Place —tree surgery

**DC/17/4545/FUL** -2 Valley Farm extend and alter existing studios

**DC/17/4648/FUL**-Leveretts Proposed alterations and extensions

**DC/17/4401/FUL**— bird hide off Leveretts Lane

**DC/17/4247/FUL** - 1 Anchor Cottages, The Street, Walberswick IP18 6UA

- 12. Date of Next Meeting:** Monday 8th January 2018:

Walberswick PC Agenda 11/12/2017