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WALBERSWICK PARISH COUNCIL

NOTICE OF MEETING

Dear Councillors

You are summoned to a meeting of Walberswick Parish Council on Monday 8th January 2018 at 7.15pm in the Annex of the Village Hall.

Yours faithfully



Clerk/RFO to Walberswick Parish Council

2nd January 2018

- 1. Chairman's welcome**
- 2. To consider and approve any apologies for absence.** Councillor Lewis has sent his to the Clerk.
- 3. Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
- 4. Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
- 5. To receive a report from County Councillor Richard Smith**
- 6. To consider the Minute of the Meeting of 11th December 2017** for accuracy and for the Chairman to sign as a true record.
- 7. Finance Matters**
 - a) To consider payments on the Authorisation to Pay Sheet (*Attached*)
 - b) RFO to report unreconciled bank balance.
 - c) To finalise the draft budget for 2018/19 (*Attached*).
- 8. To discuss the report from External Auditors BDO** and to address the issues raised. (*Attached*)
- 9.** Clerk to report the findings of the FOI complaint against Walberswick PC and Councillors to note the Commissioner's findings.
- 10. Reports from Councillors**
 - a) **Footpaths** — Councillors Sutherland—Rogers and Mackay.
 - b) **Property** — Councillor Richardson

- c) **Highway Matters, traffic management and Car Parks.** – Councillor Bassinette
- d) **Speed Indicator Display (SID) Update** – Councillors Sutton and Winyard
Councillors Sutton and
Winyard
- e) **Playing field/Playground** — Councillor Sutton

11. Heritage Hut & Scroll. To discuss the report presented by Bill Ungless to the meeting of 16th October 2017 and Councillors to instruct the Committee on the way forward. *(Attached)* Councillor Richardson to report on idea for alternative way of displaying Scroll.

12. Data Protection Legislation. National Association of Local Councils briefing paper

L10-17 | DATA PROTECTION OFFICER

Legal briefings L04-17 and L06-17 confirmed that parish councils and parish meetings in England and community councils in Wales are required, under the General Data Protection Regulation (effective on 25 May 2018) and new UK legislation expected next year, to appoint a Data Protection Officer (“DPO”). Councillors to discuss

12. Date of Next Meeting: Monday 12th February 2018