

## WALBERSWICK PARISH COUNCIL

Clerk: Mary Mitson-Woods [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)

### NOTICE OF MEETING

Dear Councillors

You are summoned to a meeting of Walberswick Parish Council on 9<sup>th</sup> July 2018 at 7.15pm in the Annex of the Village Hall. Plans to accompany the planning applications will be available to view from 7pm.

Yours faithfully



Clerk/RFO to Walberswick Parish Council  
2<sup>nd</sup> July 2018

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence.**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** if present (10 mins maximum)
6. **To consider the Minute of the Meeting of 11<sup>th</sup> June 2018** for accuracy and for the Chairman to sign as a true record.
7. **Finance Matters** (*four reports attached*)
  - 7.1. Bank Reconciliation Lloyds Account to 31<sup>st</sup> May 2018
  - 7.2. Bank Reconciliation HSBC Account to 31<sup>st</sup> May 2018
  - 7.3. Performance Against Budget Report
  - 7.4. To approve items on the Authorisation to Pay
  - 7.5. To authorise an Application for grant funding of £1,000.00 from the Suffolk Community Foundation for the Heritage Hut and Scroll Project (*No report*)
  - 7.6. To authorise an Application to the Coastal Revival Fund for £14,000 for the Heritage Hut and Scroll Project (*No report*)

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Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at

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Walberswick PC Agenda 09/07/2018

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### 8. Issues Arising Report Action Plan Review

The WPC approved an Action Plan for addressing the 2016/17 Issues Arising Report from BDO. This item will review progress to date on implementation. The IAR Action Plan is available on the website under the heading Finance/Year ending March 2018/12th February.

### 9. Proposal to adopt revisions to procedural standing orders and financial standing orders. (2 documents attached)

### 10. Update on safety inspections of Heritage Hut & Pavilion – Cllrs Lewis and Sutton

### 11. Planning applications for recommendation to SCDC (4 PAG Reports attached).

11.1 **DC/18/2083/FUL** – Proposed addition of an ancillary garden studio to the rear of The Hut and minor internal and external alterations to existing house. The Hut, The Lea, Walberswick. Applicant Amanda Fitzalan Howard.

11.2 **DC/18/2351/FUL** Demolishing existing single storey side extension, rear lean-to and replace with a new two-storey side extension and rear conservatory. 1 Church Lane. Applicant James Darkins.

11.3 **DC/18/2578/TCA** 2no. Lime Trees – 50% reduction because of excessive shading. Fell smaller of 2 yew trees to allow larger one to mature. Mature holm oak behind garage, heavy lean towards house – 50% reduction. Sycamore to side of garage – 30% reduction to reshape after reduction of holm oak. Shenburgh, The Street, Walberswick. Applicant Mark Botwright.

11.4 **DC/18/2540/TCA** Lime tree in front garden – crown lift lower branches and remove dead wood. For David Neeves, Ardmay, The Street, Walberswick.

11.5 **DC/18/2472/FUL** Single storey extension and internal alterations to form new kitchen/dining day room. Applicant Henry Revell, Rippleway, Millfield Road, Walberswick.

11.6 **DC/18/2686/TCA** To crown lift 3 Holm Oak to rear of property to height of 4 metres maximum, Nick Howard, Mulberry House Millfield Road, Walberswick.

11.7 **DC/18/2444/VOC Variation of conditions 7 & 8 of DC/16/4406/FUL** - Erection of new dwelling to rear of Spindrifft sharing existing driveway - To permit the removal of the dead Leylandi, and retain the newly erected close boarded Variation of conditions 7 & 8 of DC/16/4406/FUL - Erection of new dwelling to rear of Spindrifft sharing fence and trellis 2.1m high, which is of a comparable height to the fence removed (this was in an extremely poor state of repair and the leylandii had grown around and through it). This fence was erected following consultation, and with the consent of the owner of Hoist Wood House. Please see attached documentation. Please note that the garden of Hoist Wood House on the other side of the fence rises steeply to form a bank, so that the fence is less than 2m when viewed from Hoist Wood House. The Leylandi will be replaced with plants shown on an annotated GA08 A Plan. Applicant Mr & Mrs Lynch (*N.B. PAG has considered this matter and has no comment to make.*)

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### **12.Oral Reports from Councillors.** (Recent updates, if any).

12.1 Footpaths and Highways – Councillor Sutherland-Rogers.

12.2 Property – Councillor Richardson

12.3 Traffic Management and Car Parks – Councillor Bassinette

12.4 Speed Indicator Display – Councillors Sutton and Winyard

12.5 Playing Fields and the Green play area – Councillors Sutton and Richardson

12.6 GDPR, SALC & Website– Councillor Lewis

### **13.Date of Next Meeting:** 10<sup>th</sup> September 2018

Councillors to forward any matters for the next Agenda to the Clerk by end of day Wednesday 29<sup>th</sup> August 2018

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