

WALBERSWICK PARISH COUNCIL ANNUAL ACCOUNTS 2017/18 (with VAT)

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	BUDGET	Avail.To Spend
EXPENSES															
Administration incl. Salary	£ 386.64	£ 1,620.36	£ 1,797.12	£ 1,797.12	£ 650.97	£ 2,726.71			£ 976.14	£ 830.28	£ 755.04	£ 885.26	£ 10,628.52	£ 11,120.00	£ 491.48
Hire of Hall	£ 68.00								£ 65.00				£ 135.00	£ 166.00	£ 33.00
Mileage Costs													£ -	£ -	£ -
Training						£ 312.00			£ 265.20				£ 577.20	£ 472.00	£ 105.20
Insurance						£ 956.82							£ 956.82	£ 957.00	£ 0.18
Village maint General													£ -	£ 1,110.00	£ 1,110.00
Heritage Hut	£ 362.85				£ 6.86								£ 369.71	£ 362.85	£ 6.86
Playground													£ -	£ 2,800.00	£ 2,800.00
Playing Field			£ 860.00		£ 300.00							£ 174.80	£ 1,160.00	£ -	£ 1,160.00
Allotment												£ 174.80	£ 174.80	£ 550.00	£ 375.20
Subscriptions	£ 173.71									£ 822.00			£ 173.71	£ 175.00	£ 1.29
Audit					£ 162.00								£ 984.00	£ 1,562.00	£ 578.00
Costs from 2015/16 (Inquorate)													£ -	£ -	£ -
Misc.	£ 1.00				£ 4,662.27	£ 79.20					£ 8.99		£ 4,751.46		£ 4,751.46
Transfer											£ 300.00		£ 300.00	£ -	£ 300.00
TOTAL PAYMENT	£ -	£ 992.20	£ 2,480.36	£ 1,797.12	£ 5,782.10	£ 4,074.73	£ -	£ -	£ 1,306.34	£ 1,652.28	£ 1,064.03	£ 1,060.06	£ 20,209.22	£ -	£ 20,209.22
INCOME															
Precept	£ 6,000.00					£ 6,000.00							£ 12,000.00		£ 12,000.00
Bank interest													£ -		£ -
Allotments											£ 384.80		£ 384.80		£ 384.80
VAT & other	£ 1,010.27	£ 69.65								£ 25.02			£ 1,521.14		£ 1,521.14
Grants	£ 2,500.00											£ 809.97	£ 3,309.97		£ 3,309.97
TOTAL INCOME	£ 9,510.27	£ 69.65	£ -	£ -	£ -	£ 6,000.00	£ -	£ 300.00	£ 116.20	£ 25.02	£ 384.80	£ 809.97	£ 17,215.91	£ -	£ 17,215.91

£300 transfer to HSBC

* Does not include ring fenced reserves for Heritage Hut project

WALBERSWICK PARISH COUNCIL ANNUAL ACCOUNTS 2017/18 (without VAT)

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	BUDGET	Avail.To Spend
EXPENSES															
Administration Incl. Salary					£ 650.97	£ 2,717.71						£ 885.26	£ 10,615.92	£ 11,120.00	£ 504.08
Hire of Hall	£ 386.64	£ 1,620.36	£ 1,797.12	£ 1,797.12	£ 650.97				£ 972.54	£ 830.28	£ 755.04	£ 885.26	£ 133.00	£ 166.00	£ 33.00
Mileage Costs	£ 68.00								£ 65.00				£ -	£ -	£ -
Training						£ 260.00			£ 221.00				£ -	£ -	£ -
Insurance						£ 956.82							£ 481.00	£ 472.00	£ 9.00
Village maint General													£ 956.82	£ 957.00	£ 0.18
Heritage Hut					£ 6.86								£ -	£ 1,110.00	£ 1,110.00
Playground	£ 362.85												£ 369.71	£ 362.85	£ 6.86
Playing Field													£ -	£ 2,800.00	£ 2,800.00
Allotment			£ 860.00		£ 250.00								£ 1,110.00	£ -	£ 1,110.00
Subscriptions												£ 174.80	£ 174.80	£ 550.00	£ 375.20
Audit		£ 173.71											£ 173.71	£ 175.00	£ 1.29
Costs from 2015/16 (Inquorate)					£ 135.00					£ 685.00			£ 820.00	£ 1,562.00	£ 742.00
Misc.		£ 1.00				£ 66.00							£ -	£ -	£ -
Transfer					£ 4,662.27	£ 66.00					£ 8.99		£ 4,738.26		£ 4,738.26
TOTAL PAYMENT	£ -	£ 992.20	£ 2,480.36	£ 1,797.12	£ 5,705.10	£ 4,000.53	£ -	£ -	£ 1,258.54	£ 1,515.28	£ 1,064.03	£ 1,060.06	£ 19,873.22	£ 19,274.85	£ 598.37
INCOME															
Precept	£ 6,000.00					£ 6,000.00							£ 12,000.00		£ 12,000.00
Bank Interest													£ -		£ -
Allotments													£ -		£ -
Other	£ 1,010.27	£ 69.65									£ 384.80		£ 384.80		£ 384.80
Grants	£ 2,500.00							£ 300.00	£ 116.20	£ 25.02			£ 1,521.14		£ 1,521.14
TOTAL INCOME	£ 7,010.27	£ 2,569.65	£ -	£ -	£ -	£ 6,000.00	£ -	£ 300.00	£ 116.20	£ 25.02	£ 384.80	£ 809.97	£ 3,309.97	£ 19,274.85	£ 3,309.97
												£ 809.97	£ 17,215.91		£ 17,215.91

£300 transfer to HSBC

Walberswick Parish Council income 2017/18

Date	Bank Account	Received From	Detail	Amount	A/c	Description	Reconciled Statement
04-Apr	281763	SCDC		2500		Grant for playing field	Y
26-Apr		SCDC		6000		Precept	Y
28-Apr		SCDC		1010.27		CIL payment	Y
23-May		K Forster		69.65		Reimburse lunch	Y
29/09/2017		SCDC		6000		Precept	Y
02/11/2017		Coop		300		Income for HH	Y
19/12/2017		MMW		116.2		Chq for MMW tax/ni	Y
18/01/2018		UK Power		25.02		Wayleave	Y
19/02/2018 (Cash)		Allotment rents		289.2		Allotment rents	Y
(Cheque)		Allotment rents		95.6		Allotment rents	Y
15/03/2018 Trans		SALC		809.97		Transparency Grant	Y
				17215.91			

Last years

Walberswick Parish Council Payments 2017/18

Detail	Amount	Vat	Net	VAT no.	Description	App. Date	Invoice	Approved Date	Cheque	Reconciled
Admin	£ 548.66	£ 91.44	£ 457.22		Admin help Jan 2017	In R&P 16/17				
Playing field	£ 168.00	£ 28.00	£ 140.00		Playground inspection	In R&P 16/17				
Rent	£ 400.00		£ 400.00		Last install of allotment rent	In R&P 16/17				
Peppercorn rent	£ 1.00		£ 1.00		Peppercorn rent	15/05/2017 17078		1020	Y	
Non-domestic rate	£ 362.85	£ 68.55	£ 362.85		Heritage Hut Rates 17/18	15/05/2017 6/0		1021	Y	
Subscription	£ 173.71		£ 173.71		Subscription	15/05/2017 19075		1022	Y	
Expenses 05/01-31/03	£ 386.64		£ 386.64		Meetings 13/4,15/5,5/6,17/7,16/10	15/05/2017		1023	Y	
Annex hire	£ 68.00		£ 68.00		Repairs to playing field fence	05/06/2017 1043		1024	Y	
Fence repairs	£ 860.00		£ 860.00		Net salary 05/01-31/03	19/06/2017 76	By chairman	1025	Y	
Salary	£ 1,620.36		£ 1,620.36		Net salary 05/01-31/03	26/06/2017		1026	Y	
Gorse spraying	£ 300.00	£ 50.00	£ 250.00	815666511	Spraying gorse on edge of P Field	15/05/2017 CW20174£		1027	Y	
Staff	£ 1,797.12		£ 1,797.12		Salary April - June	05/09/2017		1028	Y	
Audit	£ 162.00	£ 27.00	£ 135.00	825023265	Internal Audit 16/17	05/09/2017 1029	05/09/2017	1029	Y	
Heritage Hut	£ 6.86		£ 6.86		Water for HH	05/09/2017 4098117		1030	Y	
Staff	£ 372.60		£ 372.60		TAX/Emp NI	05/09/2017		1031	Y	
Expenses	£ 278.37		£ 278.37		Mileage/stationery	05/09/2017		1032	Y	
Highways	£ 4,662.27		£ 4,662.27		Contribution to 20mph	05/09/2017		1033	Y	
Admin	£ 54.00	£ 9.00	£ 45.00	825023265	Payroll admin	05/09/2017		1034	Y	
CAS Business Ltd	£ 956.82		£ 956.82		Council insurance	05/09/2017		1035	Y	
Staff	£ 1,077.28		£ 1,077.28		Salary July & August	05/09/2017		1036	Y	
Training	£ 312.00	£ 52.00	£ 260.00	825023265	Councillor training	05/09/2017		1037	Y	
Clerk	£ 19.20	£ 3.20	£ 16.00	825023265	Clerk's networking	16/10/2017		1038	Y	
Tax/NI	£ 727.02		£ 727.02		Tax/NI to date	16/10/2017		1039	Y	
Salary	£ 706.40		£ 706.40		Salary Sept	16/10/2017		1040	Y	
Expenses	£ 162.01		£ 162.01		Expenses Sept	16/10/2017		1041	Y	
w/Site	£ 60.00	£ 10.00	£ 50.00		Hosting website	16/10/2017		1042	Not cleared	
Annex hire	£ 39.00		£ 39.00		Meetings Oct, Nov, Dec 2017	11/12/2017 1069		1043	Y	
Annex Hire	£ 26.00		£ 26.00		July/Sept meetings	11/12/2017 1088		1044	Y	
Staff	£ 887.04		£ 887.04		Salary part Oct - part Nov	11/12/2017		1045	Y	
SALC	£ 13.20	£ 2.20	£ 11.00	825023265	Inv 19721	11/12/2017 19721		1046	Y	
Staff	£ 67.50		£ 67.50		Mileage etc	11/12/2017		1047	Y	
Staff	£ 21.60	£ 3.60	£ 18.00		Payroll service	11/12/2017 20008		1048	Y	
Training	£ 252.00	£ 42.00	£ 210.00		Training 27/11/17	11/12/2017 19891		1049	Y	
Staff	£ 545.01		£ 545.01		Salary December	08/01/2018		1052	Y	
Staff	£ 80.70		£ 80.70		Expenses mileage etc	08/01/2018		1053	Y	
Audit	£ 822.00	£ 137.00	£ 685.00		£100 audit + add hours for elec ques	08/01/2018 1683030		1050	Y	
Staff	£ 204.57		£ 204.57		TAX/NI	08/01/2018		1051	Y	
Staff	£ 690.24		£ 690.24		Salary Jan	12/02/2018		1057	Y	
Staff	£ 64.80		£ 64.80		Expenses January	12/02/2018		1054	Y	
Staff	£ 8.99		£ 8.99		Ink Cartridge for home printer	12/02/2018		1055	Not cleared	
Transfer	£ 300.00		£ 300.00			12/02/2018		1056	Y	
Staff	£ 641.76		£ 641.76		Salary Tax & NI	12/03/2018		1058	Y	
Staff	£ 93.50		£ 93.50		Expenses	12/03/2018		1059	Y	
Allot	£ 174.80		£ 174.80		Water for allotments (pd by allot holders	12/03/2018		1060	Not cleared	
Staff	£ 150.00		£ 150.00		Finance assistant. Dec, Jan, Feb	12/03/2018		1061	Not cleared	
	£ 21,325.88				Cheque cancelled not approved	12/03/2018		1062	Destroyed	

Lloyds Bank reconciliation for the year 2017/2018

Start balance at 1st April 2017		10,554.67
Income	£ 14,715.91	
Expenditure	£ 20,209.22	
		£ 5,061.36
Last years outstanding income	£ 2,500.00	
Last years outstanding expenditure	£ 1,116.66	
Cheques not yet cleared		
	1042 £ 60.00	
	1055 £ 8.99	
	1060 £ 174.80	
	1061 £ 150.00	
	<u>£ 393.79</u>	
Closing balance at 20th March 2018		£ 6,838.49

HSBC Bank reconciliation for the year 2017/2018

Walberswick Parish Council Heriatge Hut and Scroll account 2017/18

Start balance		0
IK Ungless	Opening money in	256.25
SCDC	Exemplar Grant	6000
WPC	Co-op token scheme	300
Le Roux Trust	Grant	7000
Closing balance		13556.25
31st March 2018		

VAT Reclaim

Walberswick Parish
Up to End Oct 2016

05/06/2018

Date	Supplier	Item of Supply	Supplier VAT	Addressed To	VAT
15/10/2014	SALC	Election support	825023265	WPC	£ 6.00
15/10/2014	SALC	Training	825023265	WPC	£ 19.60
23/12/2014	BDO	Audit	830847032	WPC	£ 20.00
23/04/2015	SALC	Payroll	794687359	WPC	£ 3.00
02/05/2015	Staples	Stationery	697870756	Clerk	£ 10.58
08/10/2015	Playsafety	Play insp	825023265	WPC	£ 28.40
15/10/2015	SALC	Consultation	711518562	WPC	£ 2.80
01/11/2015	Norse	Grass cutting	785421021	WPC	£ 17.04
01/11/2015	Norse	Grass cutting	785421021	WPC	£ 90.64
07/07/2016	TMA Bark	Play bark	803765626	WPC	£ 70.64
25/07/2016	Halesworth Stationers	Stationery	794687359	WPC	£ 5.69
10/08/2016	EADT	Notice in paper	711518562	Clerk	£ 46.26
11/08/2016	SALC	Membership	825023265	WPC	£ 24.80
24/08/2016	EADT	Notice in paper	785421021	Clerk	£ 46.26
11/10/2016	CAS	Website	159058487	K Ungless	£ 10.00
22/10/2016	Dave Bracey Play	Play insp	890345511	WPC	£ 15.00
		VAT Reclaim to end October 2016			£ 416.71

This is historic VAT on payments that were not reclaimed during the troubled period of the council

This has been included in past accounts but not reclaimed.