

**WALBERSWICK PARISH COUNCIL**

**NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL**

Dear Councillors

You are summoned to attend the Annual Meeting of Walberswick Parish Council on Monday 14th May 2018 at 7.15pm in the annex of the Village Hall. Plans will be available to view from 7pm.

Yours faithfully



Mary Mitson-Woods Clerk to  
the Council  
Dated: Monday 7th May 2018

**AGENDA**

1. **Chairman's welcome and Election of the Chairman for the year 2017-18**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest & Requests for dispensations:** Councillors to declare any Pecuniary Interests & consider requests for dispensation.
4. **To consider the Minute of the meeting held on 9th April 2018** for accuracy and for the Chairman to sign as a true record.
5. **Open Forum:** Members of the public are invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k.
6. **County Council:** To receive report from County Councillor Richard Smith if present
7. **Election of Officers**
  - a) Election of Vice-Chairman for the year 2017-18
  - b) To nominate Councillors' responsibilities for the year: -
    - Footpaths — Councillors Sutherland-Rogers
    - Litter — Councillor Mackay
    - Property — Councillor Richardson
    - Highway Matters, traffic management and Car Parks - Councillor Bassinette
    - Speed Indicator Display (SID) Project — Councillors Sutton and Winyard
    - Playing field and The Green H & S — Councillor Sutton
    - Representative to Suffolk Association of Local Councils
    - GDPR (Inc. Interim DPO) & website — Councillor Lewis
8. **Committees.** To confirm each committee's remit and Councillor and non-councillor Membership
9. Finance
  - a) To confirm the Clerk as RFO
  - b) To authorise membership of SALC
  - c) To authorise payments on the Authorisation to Pay sheet. *(Attached)*