

WALBERSWICK PARISH COUNCIL

Clerk: Mary Mitson-Woods walberswickclerk@gmail.com

NOTICE OF MEETING

Dear Councillors

You are summoned to a meeting of Walberswick Parish Council on 11th February 2019 at 7.15pm in the Annex of the Village Hall. Plans to accompany Planning Applications will be available to view from 7pm.

Yours faithfully



Clerk/RFO to Walberswick Parish Council

4th February 2019

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence.**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself
5. **To receive a report from District Councillor Michael Gower** if present (10 mins maximum)
6. **To receive a report from County Councillor Richard Smith** if present (10 mins maximum)
7. **To consider the Minute of the Meeting of 14th January 2019** for accuracy and for the Chairman to sign as a true record.
8. **Finance Matters** (*four reports attached*)
 - 8.1. Bank Reconciliation Lloyds Account to 31st January 2019
 - 8.2. Bank Reconciliation HSBC Account to 1st February 2019
 - 8.3. Performance Against Budget Report
 - 8.4. To approve items on the Authorisation to Pay Sheet
 - 8.5. Confirmation of precept request – Clerk

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at <http://walberswick.onesuffolk.net/walberswick-parish-council/>

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9. Oral Reports from Councillors

- 9.1. Footpaths and Highways – Councillor Sutherland-Rogers
- 9.2. Litter – Councillor Mackay
- 9.3. Property – Councillor Richardson
- 9.4. Traffic Management and Car Parks – Councillor Bassinette
- 9.5. Speed Indicator Display – Councillors Sutton and Winyard
- 9.6. GDPR, SALC and Website – Councillor Lewis
- 9.7. Update on the Allotment Policy – Councillor Lewis
- 9.8. Heritage Hut – Councillor Winyard and Bassinette
- 9.9. Sizewell C public meeting – Councillor Bassinette

10. Planning Applications – 2 PAG reports

- 10.1 **DC/19/0079/TCA** Cornelian, Leverett's Lane. 3no. Monterey Pine to front of property to be felled due to the poor condition, one large limb has recently fallen on the lane, main limbs are weakened by cavities, and removal of only one or two will expose the remaining tree to windthrow risk in this coastal location
- 10.2 **DC/19/0126/FUL. Mrs S Poland, May House, Lodge Road IP18 6UP.** Proposal: Removal of 3 no. windows and 3 no. doors on north side of property, to be replaced with 2 no. windows and 3 no. doors with matching detailing. Proposed work requires removal of a small volume of existing masonry (*PAG report attached*)
- 10.4 **DC/19/0139/FUL Mr David Riches 1 Ivy Cottages, The Street, IP18** Proposed addition of extra storey above existing garage for use as a studio (*PAG report attached*)

11. SCDC Local Plan Consultation – PAG report attached

12. Parish Meeting - The Annual Parish Meeting will be held on Thursday 18th April at 7.15pm in the Village Hall

13. Exempt Business: *"To pass a Resolution in Accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business – namely employment matters"*

14. Date of Next Meeting: 11th March 2019

Councillors to forward any matters for the next Agenda to the Clerk by end of day Wednesday 27th February 2019