

**WALBERSWICK PARISH COUNCIL**

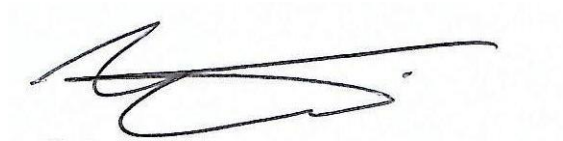
Clerk: Mark Knight: [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)

**NOTICE OF MEETING**

Dear Councillors

You are summoned to a meeting of Walberswick Parish Council on Monday 14<sup>th</sup> October 2019 at 7.15pm in the Annex of the Village Hall. If there are any planning applications, plans to accompany them will be available to view from 7pm.

Yours faithfully



Clerk to Walberswick Parish Council  
Tuesday 8<sup>th</sup> October 2019

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** if present (10 mins maximum)
6. **To receive a report from East Suffolk District Councillor David Beavan,** if present (10 mins maximum)
7. **To consider the Minutes of the Meetings of 9<sup>th</sup> September for accuracy** and for the Chairman to sign as a true record

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

- 8. Finance Matters 2018/19 (2 reports attached)**
- 8.1** To review and approve the external audit report and certificate for 2018/9  
**8.2** To receive the Notice of Conclusion of External Audit 2018/9
- 9. Finance Matters 2019/20 (7 reports attached)**
- 9.1.** Review Lloyds bank receipts/budget & payments/budget (as at 23 September 2019)  
**9.2.** Approve Bank Reconciliation Lloyds Account (to 23 September 2019)  
**9.3.** Review HSBC bank receipts/budget & payments/budget (as at 23 September 2019)  
**9.4.** Approve Bank Reconciliation HSBC Account (to 23 September 2019)  
**9.5.** Approve items on the Authorisation to Pay Sheet  
**9.6.** Review of half-yearly budget setting amendments and to authorise any virements if necessary  
**9.7.** To consider this Council's response to the SALC Independent Review into Local Government Audit
- 10. To consider the proposal from Scroll Advisory Group for fundraising for new Scroll case (report attached)**
- 11. Update on children's play equipment on the Village Green**
- 12. Oral updates from Councillors on areas of responsibility if relevant**
- 12.1.** Footpaths and Highways  
**12.2.** GDPR, SALC & Website  
**12.3.** Litter  
**12.4.** Playing Fields and the Green play area  
**12.5.** Safe Spaces and Car Parks
- 13. Oral Committee reports if relevant**
- 14. Planning (4 x PAG reports attached)**
- |              |                                      |                       |
|--------------|--------------------------------------|-----------------------|
| <b>14.1.</b> | <b>Lu Shan, Mill Field</b>           | <b>DC/19/3545/FUL</b> |
| <b>14.2.</b> | <b>1 Manor Close</b>                 | <b>DC/19/3523/FUL</b> |
| <b>14.3.</b> | <b>Longshore, The Street</b>         | <b>DC/19/3618/FUL</b> |
| <b>14.4.</b> | <b>Elfinston Corner, Stocks Lane</b> | <b>DC/19/3616/FUL</b> |
- 15. Date of Next Meeting:** Monday 11<sup>th</sup> November 2019 at 7.15pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Wednesday 30th October 2019.

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