

**WALBERSWICK PARISH COUNCIL****Clerk: Mark Knight: [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)****NOTICE OF MEETING**

Dear Councillors:

You are summoned to an extraordinary meeting of Walberswick Parish Council on Monday 16<sup>th</sup> November 2020 at 7.15pm.

**Due to the ongoing Covid-19 pandemic and the new government instructions concerning public meetings and social distancing, the council will not meet in public until further notice.** Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. As a result, this meeting will be held remotely via video conferencing NALC also suggests that during this period Councils take decisions remotely only for urgent issues and the meeting agenda is therefore kept to the minimum necessary, with emphasis on maintaining financial oversight, authorising necessary expenditure and policies and planning applications. Councillors will be contacted separately with details on how to connect to the meeting remotely. Members of the public who are interested in attending the meeting remotely should email [Andrew.wpcouncillor@gmail.com](mailto:Andrew.wpcouncillor@gmail.com) BEFORE 6 pm on Monday, 16 November for connection details.

Yours faithfully



Clerk to Walberswick Parish Council  
Tuesday 10<sup>th</sup> November 2020

**Note:** This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:

<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 16/11/2020

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence** (*To be received by email to the Clerk by 6 pm on the date of the meeting*)
3. **Declaration of interest and requests for dispensation:** Councillors to declare any interests.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/> (1 report attached)*)

**5.1 Alexandra Cottage, The Street DC/20/4286/VLA**

6. **Date of next meeting:** Monday 14<sup>th</sup> December 2020 at 7.15pm.

Councillors to forward any matters for the next agenda to the clerk by end of day Friday 4<sup>th</sup> December 2020.

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