

WALBERSWICK PARISH COUNCILClerk: Mark Knight : walberswickclerk@gmail.com**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 9th November 2020 at 7.15pm.

Due to the ongoing Covid-19 pandemic and government regulations concerning public meetings and social distancing, the council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils not to hold any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. As a result, this meeting will be held remotely via video conferencing. Councillors will be contacted separately with details on how to connect to the meeting remotely. Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6 pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 3rd November 2020

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 09/11/2020

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f– 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith (if present)**
6. **To receive a report from East Suffolk District Councillor David Beavan (if present) 1 report attached.**
7. **To consider the Minutes of the Meetings of 12th October 2020 for accuracy and for the Chairman to sign as a true record**
8. **Finance Matters 2020/21 (4 reports attached).**
 - 8.1. Review bank receipts/budget & payments/budget (as at 31st October 2020)
 - 8.2. Approve bank reconciliation (to 31st October 2020)
 - 8.3. Approve items on the Authorisation to Pay Sheet.
9. **Finance Matters 2021/2 (1 report attached)**
 - 9.1 To discuss an initial draft budget for 2021/2 with revisions to be incorporated and submitted for final approval at the December Council meeting.
10. **Planning (See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (1 report attached)**
 - 10.1 Westons, The Street DC/20/4252/AME
 - 10.2 12 Church Street, Walberswick DC/20/4336/FUL
11. **To consider a response to the ongoing Planning Consultations run by East Suffolk Council. (1 report attached)**
12. **To discuss unauthorised use of the Village Green.**

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13. To consider adopting a Data Breach Policy. (1 report attached)
12. To confirm the nomination of Karen Lewis as a Trustee for the Walberswick Common Lands Charity.
13. Oral updates from Councillors on areas of responsibility if relevant
 - a. Footpaths and Highways
 - b. GDPR, SALC & Website
 - c. Playing Fields and the Green play area
 - d. Safe Spaces and Car Parks
 - e. Heritage Hut
 - f. Sizewell and other power related development (1 report attached)
 - g. Neighbourhood Plan
 - h. Village News
14. Oral Committee reports if relevant
15. Date of Next Meeting: Monday 14th December 2020 at 7.15pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 4th December 2020.

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