

WALBERSWICK PARISH COUNCILClerk: Mark Knight: walberswickclerk@gmail.com**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 18 January 2021 at 7.15pm.

Due to the ongoing Covid-19 pandemic and government regulations concerning public meetings and social distancing, the council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils not to hold any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. As a result, this meeting will be held remotely via video conferencing. Councillors will be contacted separately with details on how to connect to the meeting remotely. Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6 pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 12th January 2021

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:

<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 18/01/2021

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith (if present)**
6. **To receive a report from East Suffolk District Councillor David Beavan (if present)**
7. **To consider the Minutes of the Meeting of 14th December 2020 for accuracy and for the Chairman to sign as a true record**
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/> (3 reports attached)*)

8.1	Holly House, Stock Lane	DC/20/4959/FUL
8.2	Windmill Cottage, Millfield Road	DC/20/4558/FUL
8.3	Healthwold, Palmers Lane	DC/20/5050/FUL
9. **Finance Matters 2020/21** (*5 reports attached*)
 - 9.1. Review bank receipts/budget & payments/budget (as at 31st December 2020)
 - 9.2. Approve bank reconciliation (to 31st December 2020)
 - 9.3. Approve items on the Authority to Pay Sheet
 - 9.4. To consider the effectiveness of the Internal Controls Checklist
10. **To consider whether WPC should engage as a statutory consultee to the Sunnica Energy Farm Development** (4 reports attached)
11. **To consider and approve a draft policy on the use of the Village Green** (*1 report attached*)

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12. To consider and approve a revised allotment tenancy agreement (1 report attached)

13. Oral updates from Councillors on areas of responsibility if relevant

- a. Footpaths and Highways
- b. GDPR, SALC & Website
- c. Playing Fields and the Green play area
- d. Safe Spaces and Car Parks
- e. Heritage Hut
- f. Sizewell and other power related development
- g. Neighbourhood Plan
- h. Village News

14. Oral Committee reports if relevant

15. Date of Next Meeting: Monday 8th February 2021 at 7.15pm. An extraordinary meeting to consider time sensitive planning issues will be held on Tuesday 26 January at 7.15 pm.

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 29th January 2021.

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