

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight walberswickclerk@gmail.com

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 11th October 2021 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 5th October 2021

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 11/10/2021

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present)
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meeting of 13th September for accuracy** and for the Chair to sign as a true record.
8. **Finance Matters** (*4 reports attached*)
 - 8.1. Approve items on the Authority to Pay Sheet
 - 8.2. To receive the External Audit Report & Certificate (2020/21)
 - 8.3. To receive the Notice of Conclusion of External Audit (2020/21)
 - 8.4. To discuss the Budget Setting Review & Authorisation of Virements
9. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/> (3 Reports attached).*)
 - 9.1. The Thatched Cottage, The Street DC/21/4153/FUL
 - 9.2. Elphinston Corner, Stocks Lane DC/21/4317/FUL
 - 9.3. The Parish Lantern, The Green DC/21/4226/LBC
10. **Walberswick Common Lands Charity Corporate Trustee Incorporation** (*1 report attached*)
11. **To discuss events for the Queen’s Platinum Jubilee in 2022.**
12. **To consider and adopt the Neighbourhood Plan Steering Group Terms of Reference** (*1 report attached*)

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13. To consider the draft emergency plan for Southwold. Reydon & Walberswick (1 report attached)

14. Oral updates from Councillors on areas of responsibility if relevant

- 14.1. Footpaths and Highways
- 14.2. GDPR, SALC & Website
- 14.3. Playing Fields and the Green play area
- 14.4. Safe Spaces and Car Parks
- 14.5. Heritage Hut
- 14.6. Sizewell and other power related development
- 14.7. Neighbourhood Plan
- 14.8. Village News

15. Oral Committee reports if relevant

16. Clerk's report.

17. Matters arising

18. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

19. To consider Trustee candidates

20. Date of Next Meeting: Monday 8th November 2021 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 29th October 2021

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