

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : clerk@walberswick-pc.gov.uk

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 11th December 2023 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email a.lewis@walberswick-pc.gov.uk BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 5th December 2023

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 11/12/2023

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (If present).
7. **To consider the Minutes of the Meetings of 13th November 2023 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (4 reports attached).
 - 8.1 **Applications to consider**
 - 8.1.1 Pebbles, The Lea DC/23/4128/FUL.
 - 8.1.2 Briar Cottage, The Green DC/23/4456/FUL.
 - 8.1.3 Mulberry House, Millfield Road DC/23/4447/FUL.
 - 8.2 **Applications considered under delegated authority**
 - 8.2.1 The House on the Green, The Green DC/23/4202/FUL
9. **Finance Matters 2023/4** (1 report attached)
 - 9.1. Authorisation of Payments
 - 9.2. To consider the opening of a PayPal account
10. **Finance Matters 2024/5** (1 report attached)
 - 10.1 To review and approve the draft budget, precept and reserves.
 - 10.2 Precept request form submission arrangements

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11. Christmas Tree Update

12. Refurbishment and Purchase of Play Equipment (*2 reports attached*)

13. Oral updates from Councillors on areas of responsibility if relevant

- 13.1. Footpaths and Highways.
- 13.2. GDPR, SALC & Website.
- 13.3. Playing Fields and the Green play area.
- 13.4. Harbour Management and Car Parks.
- 13.5. Sizewell and other power related development.
- 13.6. Neighbourhood Plan
- 13.7. Village Hall
- 13.8. Village News.

14. Oral Committee reports if relevant.

15. Clerk's Report. (*1 report attached*).

16. Matters Arising

17. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.

18. To discuss co-option of Councillors.

19. Date of Next Meeting: Monday 15th January 2024 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 5th January 2024

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