

**WALBERSWICK PARISH COUNCIL**

**Clerk:** Mark Knight : [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 10th July 2023 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email [andrew.wpcouncillor@gmail.com](mailto:andrew.wpcouncillor@gmail.com) BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council  
Tuesday 4<sup>th</sup> July 2023

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 10/07/2023

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meeting of 19<sup>th</sup> June 2023 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (3 reports attached).
  - 8.1 **Applications considered under delegated authority**
    - 8.1.1 Shorelands, Palmers Lane DC/22/4893/FUL
  - 8.2 **Applications to consider**
    - 8.2.1 Box Bush, Seven Acres Lane DC/23/2257/FUL.
    - 8.2.2 Toby Cottage, Leveretts Lane DC/23/2369/FUL.
9. **Finance Matters 2023/4 (1 report attached)**
  - 9.1. Authorisation of Payments
10. To review and approve the Financial Regulations (1 report attached).
11. To consider a proposal for a permanent Christmas Tree on the Village Green (1 report attached).

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**12.** To consider and approve the Allotment Tenancy Agreement and plot allocation policy for 2023/4  
(2 reports attached).

**13.** To consider and approve the Allotment prices for 2023/4.

**14. Oral updates from Councillors on areas of responsibility if relevant.**

- 14.1.** Footpaths.
- 14.2.** Highways.
- 14.3.** GDPR, SALC & Website.
- 14.4.** Playing Fields and the Green play area.
- 14.5.** Harbour Management and Car Parks.
- 14.6.** Sizewell and other power related development.
- 14.7.** Neighbourhood Plan.
- 14.8.** Village Hall and Heritage Hut.
- 14.9.** Village News.

**15. Oral Committee reports if relevant.**

**16. Clerk's Report** (1 report attached).

**17. Matters Arising.**

**18. Date of Next Meeting:** Monday 11<sup>th</sup> September 2023 at 7pm.

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 1<sup>st</sup> September 2023

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