

**WALBERSWICK PARISH COUNCIL**

**Clerk:** Mark Knight : [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 19th June 2023 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email [andrew.wpcouncillor@gmail.com](mailto:andrew.wpcouncillor@gmail.com) BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council  
Tuesday 13<sup>th</sup> June 2023

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 19/06/2023

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meeting of 15<sup>th</sup> May 2023 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (2 reports attached).
  - 8.1 **Applications considered under delegated authority**
    - 8.1.1 Thrums, Seven Acre Lane DC/23/1610/FUL.
  - 8.2 **Applications to consider**
    - 8.2.1 Longroof, Leveretts Lane DC/23/1996/FUL.
9. **Finance Matters 2022/3** (7 reports attached)
  - 9.1 Review & Approval of Internal Audit Report
  - 9.2 Review & Approval of Internal Audit Report Response & Action Plan
  - 9.3 Review of Effectiveness of Internal Audit
  - 9.4 Review & Approval of Statement of Accounts
  - 9.5 Review & Approval of Annual Governance Statement
  - 9.6 Review & Approval of Accounting Statements
  - 9.7 Review & Approval of Explanation of Variances
  - 9.8 Review & Approval of Notice of Public Rights

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**10. Finance Matters 2023/4 (4 reports attached)**

- 10.1. Review bank receipts/budget & payments against budget (as at 31 May 2023)
- 10.2. To approve the Bank Reconciliation (to 31 May 2023)
- 10.3. Authorisation of Payments
- 10.4. Appointment of Internal Auditor

**11. Oral updates from Councillors on areas of responsibility if relevant.**

- 11.1. Footpaths.
- 11.2. Highways.
- 11.3. GDPR, SALC & Website.
- 11.4. Playing Fields and the Green play area.
- 11.5. Harbour Management and Car Parks.
- 11.6. Sizewell and other power related development.
- 11.7. Neighbourhood Plan.
- 11.8. Village Hall and Heritage Hut.
- 11.9. Village News.

**12. Oral Committee reports if relevant.**

**13. Clerk's Report.**

**14. Matters Arising.**

**15. Date of Next Meeting:** Monday 10<sup>th</sup> July 2023 at 7pm.

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 30<sup>th</sup> June 2023

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