

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : walberswickclerk@gmail.com

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 13th March 2023 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email wpccouncillor@gmail.com BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 7th March 2023

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 13/03/2023

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (if present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 13th February 2023 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>*) (2 reports attached).
 - 8.1 **Applications considered under delegated authority**
 - 8.1.1 Shorelands, Palmers Lane DC/23/4893/FUL.
 - 8.1.2 Byways, Stocks Lane DC/22/4128/FUL
 - 8.2 **Response to Southwold Conservation Area Consultation.**
9. **Finance Matters 2022/3** (7 reports attached)
 - 9.1. Review bank receipts/budget & payments against budget (as at 28 February 2023)
 - 9.2. To approve the Bank Reconciliation (to 28 February 2022)
 - 9.3. Authorisation of Payments
 - 9.4. Virements (31 March 2023)
 - 9.5. Annual CIL Statement (2022/3)
 - 9.6. Review of Internal Controls
10. To note a date and confirm arrangements for the 2023 Annual Parish Meeting.
11. To approve the Financial Risk Management Policy (1 report attached)

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12. Policy review – reporting of meetings (to see a copy of the existing policy – please follow the following link: <http://walberswick.onesuffolk.net/walberswick-parish-council/policies-and-publications/policy-statements/>)

13. To review policy proposals arising from meeting with Allotment holders (1 report attached)

14. To discuss issues surrounding sea defences.

15. Confirmation of election arrangements.

16. To approve the use of the Village Green for the Village Fete.

17. Oral updates from Councillors on areas of responsibility if relevant.

17.1. Footpaths and Highways.

17.2. GDPR, SALC & Website.

17.3. Playing Fields and the Green play area.

17.4. Safe Spaces and Harbour Management.

17.5. Sizewell and other power related development.

17.6. Neighbourhood Plan.

17.7. Village News.

18. Oral Committee reports if relevant.

19. Clerk's Report. (1 report attached).

20. Matters Arising.

21. Date of Next Meeting: Monday 17th April 2023 at 7pm.

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 7th April 2023

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