

**WALBERSWICK PARISH COUNCIL**

**Clerk:** Mark Knight : [clerk@walberswick-pc.gov.uk](mailto:clerk@walberswick-pc.gov.uk)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 15th January 2024 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email [a.lewis@walberswick-pc.gov.uk](mailto:a.lewis@walberswick-pc.gov.uk) BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council  
Tuesday 9<sup>th</sup> January 2024

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 15/01/2024

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Confirmation of co-option of Councillor**
4. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
5. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
6. **To receive a report from County Councillor Richard Smith** (If present).
7. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
8. **To consider the Minutes of the Meetings of 11<sup>th</sup> December 2023 for accuracy** and for the Chair to sign as a true record.
9. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>*) (1 report attached).
  - 9.1 **Applications to consider**
    - 9.1.1 Rosemary, The Street DC/23/4623/FUL.
10. **Finance Matters 2023/4** (5 reports attached)
  - 10.1. Review bank receipts/budget & payments against budget (as at 31<sup>st</sup> December 2023)
  - 10.2. To approve the Bank Reconciliation (to 31<sup>st</sup> December 2023).
  - 10.3. Authorisation of Payments.
  - 10.4. Approval of Internal Controls Checklist (2023/24) & Lead Appointment.
  - 10.5. Confirmation of opening of Council PayPal account.
11. **Finance Matters 2024/5** (1 report attached)
  - 11.1 Confirmation of 2023/4 Precept request submission

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

- 12. Approval of amended Financial Regulations (1 report attached)**
- 13. To approve the use of the Parish Council Pay Pal account as a payment method.**
- 14. B1125 plans for mitigation of Sizewell C traffic (1 report attached)**
- 15. Approval of updated Deed of Covenant related to Sizewell C (1 report attached)**
- 16. Oral updates from Councillors on areas of responsibility if relevant.**
  - 16.1.** Footpaths.
  - 16.2.** Highways.
  - 16.3.** GDPR, SALC & Website.
  - 16.4.** Playing Fields and the Green play area.
  - 16.5.** Harbour Management and Car Parks.
  - 16.6.** Sizewell and other power related development.
  - 16.7.** Neighbourhood Plan.
  - 16.8.** Village Hall.
  - 16.9.** Village News.
- 17. Oral Committee reports if relevant.**
- 18. Clerk's Report. (1 report attached).**
- 19. Matters Arising.**
- 20. Date of Next Meeting:** Monday 12<sup>th</sup> February 2023 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 2<sup>nd</sup> February 2024

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>