

Clerk's Report – January 2024

Clerks Correspondence: this records what was done in the last month with any correspondence that is generated by non-councillors or its committees and working parties (i.e. villagers and external organisations):

This month has been slow due to Christmas and two weeks annual leave.

Date	Item	Action Taken/to be taken	Notes
13 th and 14 th December.	Two emails to County and District Councils applying for Locality Funding.	Monitor for forms when returned.	£1, application to East Suffolk Council and £500 to Suffolk County Council.
13 th December.	Application for precept 2024/5.	None.	None.
8 th January.	One member of the public given up allotment.	Removed from records.	Will approach next person on waiting list.

Matters arising – things agreed at a previous meeting and when it is proposed that they will be on a future agenda

Meeting	Item	Action required and by whom	Date for next consideration on an agenda
None.			

Items to remember – matters discussed at a previous meeting that will need attention when further information is received.

Meeting	Item	Awaiting
December 2023	Signing of Sizewell C DDO	Response from Sizewell C legal team.