

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : clerk@walberswick-pc.gov.uk

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 12th February 2024 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email a.lewis@walberswick-pc.gov.uk BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 6th February 2024

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at: <http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 12/02/2024

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 15th January 2024 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>*) (2 reports attached).
 - 8.1 **Applications to consider**
 - 8.1.1 Grey Roof, Millfield DC/23/4848/FUL.
 - 8.1.2 Blythwyc Cottage, The Street DC/24/0184/FUL.
9. **Finance Matters 2023/4** (1 report attached)
 - 9.1. Authorisation of Payments
10. **Policy Matters** (1 report attached) (Please follow this link for details and copies of all policies <http://walberswick.onesuffolk.net/walberswick-parish-council/policies-and-publications/>)
 - 10.1 To review the Holiday Leave and Absence Policy.
 - 10.2 To review the Use of the Village Greens Policy.
 - 10.3 Approval of Disciplinary and Capability Procedure.

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at: <http://walberswick.onesuffolk.net/walberswick-parish-council/>

11. Oral updates from Councillors on areas of responsibility if relevant.

- 11.1. Footpaths.
- 11.2. Highways.
- 11.3. GDPR, SALC and Website.
- 11.4. Playing Fields and the Green play area.
- 11.5. Harbour Management and Car Parks.
- 11.6. Sizewell and other power related development.
- 11.7. Neighbourhood Plan.
- 11.8. Village Hall and Heritage Hut.
- 11.9. Village News.

12. Oral Committee reports if relevant.

13. Clerk's Report. *(1 report attached).*

14. Matters Arising.

15. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.

16. To discuss appointment of WCLC Trustee.

17. Date of Next Meeting: Monday 18th March 2024 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 8th March 2024

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>