

Clerk's Report – February 2024

Clerks Correspondence: this records what was done in the last month with any correspondence that is generated by non-councillors or its committees and working parties (i.e. villagers and external organisations):

Date	Item	Action Taken/to be taken	Notes
16 th to 18 th January	Emails regarding Locality Grants to principle authorities.	ESC submitted, still chasing SCC.	Continue to chase SCC.
18 th to 22 nd January	Signing of Sizewell C Deed of Obligation.	Emails regarding signing with Councillor and solicitors.	Signing complete.
1 st February	Chasing email to ESC about planning meeting.	Dates received, need to confirm.	Dates forwarded to Councillors.
2 nd February	Email to ESC about Councilor register of interests.	Councillor completed.	Complete.

Matters arising – things agreed at a previous meeting and when it is proposed that they will be on a future agenda

Meeting	Item	Action required and by whom	Date for next consideration on an agenda
January 2024	Meeting with ESC Planners.	Clerk to chase.	Reviewed monthly.
December 2023	Sizewell C Deed of Obligation responsibilities.	To be monitored.	Reviewed monthly.