

Clerk's Report – July 2024

Clerks Correspondence: this records what was done in the last month with any correspondence that is generated by non-councillors or its committees and working parties (i.e. villagers and external organisations):

Date	Item	Action Taken/to be taken	Notes
12 th June	Response to Harbour Consultation Order	No further action.	None.
13 th June	Email to member of the public and WCLC and Car Parks about a concern over payments.	No further action.	None.
18 th June	Email to ESC Planners about meeting.	No response.	Chase w/c 25 th .
20 th June	Email from resident about Swift boxes in house design.	Emailed back advising the PC own no properties. Also given WCLC details.	Email of thanks but no further actions.
20 th June	Email to LionLink about upcoming consultation event on 22 nd July.	Asked if this was only for Councillors at this stage.	Email received on 2 nd July excluding any members of the public.
27 th June	Email to ESC Planners and Councillors about meeting.	No response as of 2 nd July.	Call on 4 th July ahead of meeting on 8 th .
27 th June	Email from local business detailing	Forwarded to WCLC and RFO to progress.	No further action.

1 st July	an invoice wrongly paid. Email from further member of the public about car park payments.	Forwarded to Car Parks admin.	No further action.
2 nd July	Email from resident requesting to take over an allotment.	Emailed back to state that no notice to quit from current plot holder had been received.	Await response and advise accordingly.

Matters arising – things agreed at a previous meeting and when it is proposed that they will be on a future agenda

Meeting	Item	Action required and by whom	Date for next consideration on an agenda
January 2024	Meeting with ESC Planners.	Clerk to chase.	Reviewed monthly.