

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : clerk@walberswick-pc.gov.uk

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 10th June 2024 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email a.lewis@walberswick-pc.gov.uk BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Mark Knight', with a long horizontal stroke extending to the right.

Clerk to Walberswick Parish Council
Tuesday 4th June 2024

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 10/06/2024

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 13th May 2024 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>*) (2 reports attached).
 - 8.1 **Applications to consider**

8.1.1	Cornelian, Leveretts Lane	DC/24/1612/FUL.
8.1.2	Saltlick, Leveretts Lane	DC/24/1658/FUL.
8.1.3	Ferry Hut, Southwold Harbour	DC/24/1113/FUL.
 - 8.2 **To note responses made under delegated authority**

8.2.1	Nightingales, Church Field	DC/24/1585/FUL.
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9. **Finance Matters** (*11 reports attached*)
 - 9.1 Review & Approval of Internal Audit Report (2023/24)
 - 9.2 Review & Approval of Internal Audit Report Response & Action Plan (2023/4)
 - 9.3 Review of Effectiveness of Internal Audit (2023/24)
 - 9.4 Appointment of Internal Auditor (2024/25)
 - 9.5 Review of Receipts/Budget & Payments/Budget Reports (2023/24)
 - 9.6 Review & Approval of Bank Reconciliation (2023/24)

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- 9.7** Review & Approval of Statement of Accounts (2023/24)
 - 9.8** Review & Approval of Annual Governance Statement (2023/24)
 - 9.9** Review & Approval of Accounting Statements (2023/24)
 - 9.10** Review & Approval of Explanation of Variances (2023/24)
 - 9.11** Review & Approval of Notice of Public Rights (2023/24)
 - 9.12** Review & Approval of Payments
- 10. To consider a response to the Harbour Consultation Order***(1 paper attached)*
- 11. Signage proposals** *(1 report attached)*
- 12. To discuss membership of the Suffolk Preservation Society.**
- 13. Oral updates from Councillors on areas of responsibility if relevant.**
- 12.1** Playing Fields and Green *(use of Playing Field by PCC)*
 - 12.2** Portaloo for Cricket Match.
- 14. Oral Committee reports if relevant.**
- 15. Clerk's Report.** *(1 report attached).*
- 16. Matters Arising.**
- 17. Date of Next Meeting:** Monday 8th July 2024 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 28th June 2024

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