

## Explanation of variances – pro forma

Name of smaller authority: **Walberswick Parish Council**

County area (local councils and parish meetings only): **Suffolk**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	37,228	36,446				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	20,000	20,000	0	0.00%	NO		
3 Total Other Receipts	9,408	12,136	2,728	29.00%	YES		There was an increase of £37 in allotment fees received. There was an increase of £991 in grants received. There was a decrease of £2,186 in CIL receipts received. There was an increase of £3,886 in VAT refunds received. There was therefore an overall increase of £2,728 in Total Other Receipts.
4 Staff Costs	8,243	8,551	308	3.74%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	21,947	16,984	-4,963	22.61%	YES		There was an increase of £95 in staff expenses. This was because there were additional mileage costs relating to the local election and an additional meeting during the year. There was an increase of £17 in office expenses. There was an increase of £231 in allotment costs. This was because none were paid during the previous year and those for two years were paid in the current year. There was an increase of £445 in professional fees. This was because £354 related to the purchase of a domain name and the setting up of related email mailboxes, £69 related to a period during the previous year for payroll services paid in the current year, £12 related to an increase in internal audit fees and £10 related to an increase in external audit fees. There was an increase of £14 in health and safety costs. There was an increase of £284 in Heritage Hut running costs. This was because there was an overall increase in costs relating to business rates, water rates, electricity, insurance, broadband and a caretaker. There was an increase of £51 in village hall fees. This was because there were two meetings held at the venue during the previous year amounting to £29, whereas there were three held in the current year amounting to £80. There was an increase of £120 in insurance costs. There was an increase of £4,640 in playground and green costs. This was because of significant development during the current year. There was an increase of £44 in playing fields costs. This was because of repairs carried out on the climbing frame. There was a decrease of £834 in information technology costs. This was because the software subscription costs for the current year are not going to be paid until 2024/25. There was a decrease of £3 in subscription fees. There was a decrease of £568 in village maintenance costs. This was because the grass cutting costs for the current year are not going to be paid until 2024/25. There was a decrease of £386 in community events costs. This was because of the Jubilee celebrations which took place during the previous year. There was a decrease of £7,430 in neighbourhood plan costs. This was because there was less neighbourhood plan activity needed during the current year. There was an increase of £3,660 in notice board costs. This was because of the acquisitions in the current year. There was an increase of £67 in election fees. This was because there had not been any fees during the previous year. There was an increase of £62 in Lionlink costs. This was because there had not been any costs during the previous year. There was a decrease of £5,472 in corresponding VAT payments. There was therefore an overall decrease of £4,963 in All Other Payments.
7 Balances Carried Forward	36,446	43,047				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	36,446	43,047				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	70,030	74,605	4,575	6.53%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable