

**WALBERSWICK PARISH COUNCIL**

**Clerk:** Mark Knight : [clerk@walberswick-pc.gov.uk](mailto:clerk@walberswick-pc.gov.uk)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 14<sup>th</sup> October 2024 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email [a.lewis@walberswick-pc.gov.uk](mailto:a.lewis@walberswick-pc.gov.uk) BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in dark ink, appearing to be 'Mark Knight', with a long horizontal stroke extending to the right.

Clerk to Walberswick Parish Council  
Tuesday 8<sup>th</sup> October 2024

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 14/10/2024

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 9<sup>th</sup> September 2024 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (4 reports attached).

#### 8.1 Applications to consider

- |       |                           |                |
|-------|---------------------------|----------------|
| 8.1.1 | Admiral House, The Street | DC/24/4246/VOC |
| 8.1.2 | Long Roof, Leveretts Lane | DC/24/3186/VOC |

#### 8.2 To note responses made under delegated authority

- |       |                           |                 |
|-------|---------------------------|-----------------|
| 8.2.1 | Lorne Cottages, The Green | DC/24/3069/FUL. |
| 8.2.2 | Heron, Church Field       | DC/24/1242/FUL. |

#### 8.3 Possible article 4 direction for Walberswick (1 report attached)

### 9. Finance Matters 2024/5 (3 reports attached)

- 9.1. Review and Approval of mid-year virements.
- 9.2. Review of Lloyds Bank Mandate arrangements.
- 9.3. Authorisation of Payments.

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10. To discuss a proposal regarding the Southwold Half-Marathon. *(1 report attached)*
11. To consider a response to the Revised Statement of Principles for the Gambling Act 2005.  
<https://www.eastsuffolk.gov.uk/business/licensing/gambling-licences/>
12. To review the Financial Regulations *(2 reports attached)*.
13. Potential uses for locality funds available in 24/25
14. Consideration of allotment water costs for 25/26
15. Oral updates from Councillors on areas of responsibility if relevant.
  - 15.1 Village News
  - 15.2 Health and Safety
16. Oral Committee reports if relevant.
17. Clerk's Report. *(1 report attached)*.
18. Matters Arising.
19. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.
20. To discuss a Nomination for a Trustee for the Walberswick Common Lands Charity
21. Date of Next Meeting: Monday 11th November 2024 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 1<sup>st</sup> November 2024

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