

Walberswick Parish Council

Authorisation of Payments at Council Meeting on 9 September 2024

No	Payee	Amount (£)	Category	Details	Amount (£)
27	Zoom Video Communications Inc Paid on 17 Jul 24	155.88	Information Technology	Annual Subscription (Jul 24 - Jul 25) Direct Debit Payment	155.88
28	Microsoft Payments Paid on 18 Jul 24	79.99	Information Technology	Annual M365 Subscription (Jul 24 - Jul 25) Direct Debit Payment	79.99
29	Adobe Software Paid on 19 Jul 24	10.95	Information Technology	Monthly Subscription (17 Jul - 16 Aug 24) Direct Debit Payment	10.95
30	M A Knight Paid on 20 Aug 24	318.08	Staff Salaries Office Expenses	Parish Clerk's Net Salary (Aug 24) Parish Clerk's Office Expenses (Aug 24) Out of Meeting Payment	292.08 26.00
31	S E J Ashton Paid on 8 Aug 24	397.80	Staff Salaries Office Expenses	RFO's Net Salary (Aug 24) RFO's Office Expenses (Aug 24) Out of Meeting Payment	371.80 26.00
32	Toilets+ Ltd Paid on 8 Aug 24	100.00	Community Events	Cricket Match Portaloo (Aug 24) (Deposit) Out of Meeting Payment	100.00
33	Adobe Software Paid on 21 Aug 24	10.95	Information Technology	Monthly Subscription (17 Aug - 16 Sep 24) Direct Debit Payment	10.95

34	Glassfibre Flagpole Ltd Paid on 27 Aug 24	1,794.00 Flagpole	Flagpole & Installation Out of Meeting Payment	1,794.00
35	M A Knight	289.08 Staff Salaries Office Expenses	Parish Clerk's Net Salary (Sep 24) Parish Clerk's Office Expenses (Sep 24)	263.08 26.00
36	S E J Ashton	397.80 Staff Salaries Office Expenses	RFO's Net Salary (Sep 24) RFO's Office Expenses (Sep 24)	371.80 26.00
37	HMRC	215.40 Staff Salaries	Income Tax & NI (Jul - Sep 24)	215.40
38	Society of Local Council Clerks	97.92 Subscriptions	Annual Membership (Sep 24 - Aug 25)	97.92
39	East Suffolk Services Ltd	880.02 Village Maintenance Village Maintenance	One-off Grass Cut (2 Jul 24) One-off Grass Cut (1 Sep 23)	403.20 476.82
40	Toilets+ Ltd	86.00 Community Events	Cricket Match Portaloo (Aug 24) (Balance)	86.00
41	PKF Littlejohn LLP	252.00 Professional Fees	External Audit (2023/24)	252.00
42	Business Services at CAS Ltd	1,901.19 Insurance	Annual Insurance (Oct 24 - Sep 25)	1,901.19
	Total			6,987.06

Chair

Date