

## **Clerk's Report – April 2025**

Clerks Correspondence: this records what was done in the last month with any correspondence that is generated by non-councillors or its committees and working parties (i.e. villagers and external organisations):

Date	Item	Action Taken/to be taken	Notes
15 <sup>th</sup> March	Contract signed for Telephone Kiosk.	Wait for BT Pay Phones to sign and return.	None.
24 <sup>th</sup> March to 7 <sup>th</sup> April	Several messages to local MP office about Lion Link meeting.	Meeting proposed for 24 <sup>th</sup> April.	To be confirmed at time of writing.
25 <sup>th</sup> March	Email to ESC about access to Palmers Lane.	Responded giving direction on appropriate person to contact.	No further action.
28 <sup>th</sup> March	Email of concern from resident about a planning response.	Clarified WPC position.	No further action.
31 <sup>st</sup> March to 7 <sup>th</sup> April	Six emails from tourists about concerns over parking app.	Directed all to Walberswick Car Parks and sympathised.	No further action.
31 <sup>st</sup> March	Email from one resident about potential use of telephone box.	Explained situation and timescale for when WPC will be discussing this.	Issue will be on future agenda when contract is returned.
4 <sup>th</sup> April	Email proposed another annual Walberswick Half Marathon.	Responded, saying this will be discussed similarly to last year.	Awaiting response.

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Matters arising – things agreed at a previous meeting and when it is proposed that they will be on a future agenda

Meeting	Item	Action required and by whom	Date for next consideration on an agenda
April 2025	Agreement for Portaloo and quote	Agreement by Council, order by Clerk.	April 2025
July 2025	Allotment pricing and conditions	Pricing and conditions agreement in July ahead of October renewals.	July 2025