

**WALBERSWICK PARISH COUNCIL**

**Clerk:** Mark Knight : [clerk@walberswick-pc.gov.uk](mailto:clerk@walberswick-pc.gov.uk)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 13<sup>th</sup> January 2025 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email [a.lewis@walberswick-pc.gov.uk](mailto:a.lewis@walberswick-pc.gov.uk) BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in dark ink, appearing to be 'Mark Knight', with a long horizontal stroke extending to the right.

Clerk to Walberswick Parish Council  
Tuesday 7<sup>th</sup> January 2025

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 13/01/2025

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 9<sup>th</sup> December 2024 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/> (1 report attached).*)
  - 8.1 **To note responses made under delegated authority**

8.1.1	The Beeches, Millfield Road	DC/24/3968/FUL.
8.1.2	The Drift, Moorside	DC/24/3928/FUL.
8.1.3	Tower Cottage, Palmers Lane	DC/24/3942/FUL.
8.1.4	Pebbles, The Lea	DC/24/4314/FUL.
9. **Finance Matters 2024/5** (*5 reports attached*)
  - 9.1. Review of Receipts & Payments Budget Reports (31 December 2024)
  - 9.2. Review & Approval of Bank Reconciliation (31 December 2024)
  - 9.3. Review & Approval of Internal Controls Checklist (2024/25) & Lead Appointment
  - 9.4. Review & Approval of Payments
10. Article 4 consultation update.
11. Locality Grant application.

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**12. Review of Use of Village Green Policy.** ([Policy-on-use-of-Village-Greens-Jan-21.pdf](#))

**13. Oral updates from Councillors on areas of responsibility if relevant.**

**13.1** Sizewell and other power related development

**13.2** Village News

**14. Oral Committee reports if relevant.**

**15. Clerk's Report.**

**16. Matters Arising.**

**17. Date of Next Meeting:** Monday 10<sup>th</sup> February 2025 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 31<sup>st</sup> January 2025

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