

**WALBERSWICK PARISH COUNCIL**

**Clerk:** Mark Knight : [clerk@walberswick-pc.gov.uk](mailto:clerk@walberswick-pc.gov.uk)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 14th July 2025 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email [a.lewis@walberswick-pc.gov.uk](mailto:a.lewis@walberswick-pc.gov.uk) BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in dark ink, appearing to be 'Mark Knight', with a long horizontal flourish extending to the right.

Clerk to Walberswick Parish Council  
Tuesday 8<sup>th</sup> July 2025

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 14/07/2025

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 11<sup>th</sup> June 2024 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/> (2 reports attached).*
  - 8.1 **Applications to consider**
    - 8.1.1 Grey Roof, Millfield Road DC/25/2494/VOC
  - 8.2 **Applications made under delegated authority**
    - 8.2.1 Toby Cottage, Leveretts Lane DC/25/1332/FUL
9. **Finance Matters 2025/6** (*4 reports attached*)
  - 9.1. Review of Receipts & Payments Budget Reports (30 June 2025)
  - 9.2. Review & Approval of Bank Reconciliation (30 June 2025)
  - 9.3. Review & Approval of Payments
10. **Consideration of a request by ITV to film in Walberswick**

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**11. Oral updates from Councillors on areas of responsibility if relevant.**

**11.1 Lion Link – Meeting with MP**

**12. Oral Committee reports if relevant.**

**13. Clerk's Report.** *(1 report attached).*

**14. Matters Arising.**

**15. Date of Next Meeting:** Monday 8<sup>th</sup> September 2025 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Thursday 29<sup>th</sup> August 2025

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