

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : clerk@walberswick-pc.gov.uk

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 10th March 2025 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email a.lewis@walberswick-pc.gov.uk BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in dark ink, appearing to be 'A. Lewis', with a long horizontal flourish extending to the right.

Clerk to Walberswick Parish Council
Tuesday 4^h March 2025

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 10/03/2025

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 10th February 2025 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/> (1 report attached).*
 - 8.1 **Applications made under delegated authority**

8.1.1	Nightingales, Church Field	DC/25/0450/AME
8.1.2	Seacroft, Millfield Road	DC/25/0481/DRC
8.1.3	2 Manor Close, Walberswick	DC/25/0529/FUL
9. **Finance Matters 2024/5** (*9 reports attached*)
 - 9.1 Review of Receipts & Payments Budget Reports (28 February 2025)
 - 9.2 Review & Approval of Bank Reconciliation (28 February 2025)
 - 9.3 Review & Approval of Payments
 - 9.4 Review & Approval of Year End Virements (31 March 2025)
 - 9.5 Review & Approval of Implementation of Internal Audit Recommendations (2023/24)
 - 9.6 Review & Approval of SALC Internal Audit Letter of Engagement (2025/26)
 - 9.7 Review & Approval of Annual CIL Report (2024/25)
 - 9.8 Review & Approval of Completed Internal Controls Checklist (2024/25)
 - 9.9 Authorisation of Payments
10. **To discuss the grass cutting contract for 2025** (*1 paper attached*)

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11. To consider amendments to the Standing Orders *(1 paper attached)*
12. To confirm adoption of the Telephone Kiosk on The Green, Walberswick *(1 paper attached)*
13. To receive an update on Lion Link with a proposal for the WPC to hold a public meeting to update villagers, explain the timeline and exchange views with elected officials.
14. To note that the date of the Annual Parish Meeting is Wednesday 7th May 2025 at 7pm.
15. Proposed Southwold Harbour Revision Order: Public Consultation response *(1 paper attached)*
16. **Oral updates from Councillors on areas of responsibility if relevant.**
 - 16.1. Village News.
17. **Oral Committee reports if relevant.**
18. **Clerk's Report.** *(1 report attached).*
19. **Matters Arising.**
20. **Date of Next Meeting:** Monday 14th April 2025 at 7pm (subject to checking quorum of Council)

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 4th April 2025

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