

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : clerk@walberswick-pc.gov.uk

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 8th June 2026 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email a.lewis@walberswick-pc.gov.uk BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Mark Knight', written in a cursive style.

Clerk to Walberswick Parish Council
Tuesday 2nd June 2026

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 08/06/2026

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f– 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor John Matthews** (if present).
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 11th May 2026 for accuracy** and for the Chair to sign as a true record.
8. **Planning** (See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (2 reports attached).
 - 8.1 **Applications to consider**

8.1.1	Tinkers House, Walberswick Road	DC/26/1209/FUL.
8.1.2	The Stables, The Street	DC/26/1577/FUL & DC/26/1578/LBC
 - 8.2 **To note responses made under delegated authority**

8.2.1	Dunwich Bay House, Stocks Lane	DC/26/1581/FUL.
8.2.2	Green Gates, The Street	DC/26/1228/FUL.
9. **Finance Matters 2025/6** (8 reports attached)
 - 9.1. Review & Approval of Internal Auditor's report.
 - 9.2. Review & Approval of Internal Audit Report Response & Action Plan.
 - 9.3. Review & Effectiveness of Internal Auditor
 - 9.4. Appointment of Internal Audit (2026/7)
 - 9.5. Review & Approval of Statement of Accounts
 - 9.6. Review & Approval of AGAR Section 1 Annual Governance Statement

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- 9.7. Review & Approval of AGAR Section 2 Accounting Statements
- 9.8. Review & Approval of AGAR Section 2 Explanation of Variances
- 9.9. Review & Approval of Notice of Public Rights
- 9.10. Approve items on the Authority to Pay Sheet

10. Allotment rental invoice *(1 report)*

11. To approve the allotment prices, terms and conditions *(1 report)*

12. Signage for rabbit holes in WPC owned or controlled land

13. To discuss the Walberswick Local History Group Jubilee Seat plaque *(1 report)*

14. Update on potential for a Cricket Strip on Playing fields

15. Oral updates from Councillors on areas of responsibility.

15.1 Lionlink

16. Oral Committee reports if relevant.

17. Clerk's Report. *(1 report attached).*

18. Matters Arising.

19. Date of Next Meeting: Monday 13th July 2026 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 3rd July 2026.

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