

Clerk's Report – September 2026

Clerks Correspondence: this records what was done in the last month with any correspondence that is generated by non-councillors or its committees and working parties (i.e. villagers and external organisations):

Date	Item	Action Taken/to be taken	Notes
21 st July	Email to resident concerning ownership of the Camp Site.	Responded with information.	No further action.
28 th July	Email to neighbouring Council about Resident's Handbook.	Responded arranging pick up.	Cllr. Lewis to pick up.
28 th July	Email to visitor regarding car parking process.	Confirmed process.	No further action.
30 th July	Email to visitor regarding car parking process.	Confirmed process.	No further action.
5 th August	Email to resident about boundary issue.	Directed to East Suffolk Council.	No further action.
25 th August	Email to resident concerning Lion Link.	Gave brief update.	No further action.
26 th August	Email to local Police.	Gave information requested.	No further action.
5 th September	Email to visitor concerning car parking.	Gave details for Walberswick Car Parks.	No further action.

7 th September	Email to resident concerning ball games on the Village Green.	Replied confirming email receipt and will update Council.	Update Council at the September meeting.
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Matters arising – things agreed at a previous meeting and when it is proposed that they will be on a future agenda

Meeting	Item	Action required and by whom	Date for next consideration on an agenda