

WALBERSWICK PARISH COUNCILClerk: Mark Knight : walberswickclerk@gmail.com**NOTICE OF MEETING OF EMPLOYMENT COMMITTEE**

Dear Councillors Bassinette, Lewis and Sutherland-Rogers

You are summoned to a meeting of Walberswick Parish Council on Monday 25th January 2021 at 12.00pm.

Due to the ongoing Covid-19 pandemic and government regulations concerning public meetings and social distancing, the council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. As a result, this meeting will be held remotely via video conferencing. Councillors will be contacted separately with details on how to connect to the meeting remotely. Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6 pm on Friday 22nd January 2021 of the meeting for connection details.

Yours faithfully



Mark Knight
Clerk to Walberswick Parish Council
Wednesday 22nd January 2021

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **Exempt Business “To pass a Resolution in Accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business – namely employment matters.”**
6. **Employment matters.**
7. **Close of meeting.**

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>