

WALBERSWICK PARISH COUNCIL ANNUAL ACCOUNTS 2017/18 (with VAT)

| EXPENSES | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | TOTAL | BUDGET | Avail.To Spend |
|-----------------------------------|------------|------------|------------|------------|------------|------------|-----|----------|------------|------------|------------|------------|-------------|-------------|----------------|
| Administration Incl. Salary | | | | | | | | | | | | | | | |
| Hire of Hall | | £ 386.64 | £ 1,620.36 | £ 1,797.12 | £ 650.97 | £ 2,726.71 | | | £ 976.14 | £ 830.28 | £ 755.04 | £ 885.26 | £ 10,628.52 | £ 11,120.00 | £ 491.48 |
| Mileage Costs | | £ 68.00 | | | | | | | £ 65.00 | | | | £ 133.00 | £ 166.00 | £ 33.00 |
| Training | | | | | | | | | | | | | £ 577.20 | £ 472.00 | £ 105.20 |
| Insurance | | | | | | £ 312.00 | | | | | | | £ 956.82 | £ 957.00 | £ 0.18 |
| Village maint General | | | | | | £ 956.82 | | | | | | | | | |
| Heritage Hut | | £ 362.85 | | | £ 6.86 | | | | | | | | £ 369.71 | £ 362.85 | £ 6.86 |
| Playground | | | £ 860.00 | | | | | | | | | | £ 860.00 | £ 2,800.00 | £ 2,800.00 |
| Allocments | | | | | £ 300.00 | | | | | | | | £ 300.00 | £ 550.00 | £ 375.20 |
| Subscriptions | | £ 173.71 | | | | | | | | | | | £ 173.71 | £ 175.00 | £ 1.29 |
| Audit | | | | | £ 162.00 | | | | | £ 822.00 | | | £ 984.00 | £ 1,562.00 | £ 578.00 |
| Costs from 2015/16 (inquote rate) | | | | | | | | | | | | | | | |
| Misc. | | £ 1.00 | | | £ 4,662.27 | £ 79.20 | | | | | £ 8.99 | | £ 4,751.46 | | £ 4,751.46 |
| Transfer | | | | | | | | | | | £ 300.00 | | £ 300.00 | | £ 300.00 |
| TOTAL PAYMENT | £ - | £ 992.20 | £ 2,480.36 | £ 1,797.12 | £ 5,782.10 | £ 4,074.73 | £ - | £ - | £ 1,306.34 | £ 1,652.28 | £ 1,064.03 | £ 1,060.06 | £ 20,209.22 | £ - | £ 20,209.22 |
| INCOME | | | | | | | | | | | | | | | |
| Precept | | £ 6,000.00 | | | | £ 6,000.00 | | | | | | | £ 12,000.00 | | £ 12,000.00 |
| Bank Interest | | | | | | | | | | | | | | | £ - |
| Allocments | | £ 1,010.27 | £ 69.65 | | | | | £ 300.00 | £ 116.20 | £ 25.02 | £ 384.80 | | £ 1,521.14 | | £ 384.80 |
| VAT & other | | £ 2,500.00 | | | | | | | | | | | £ 3,309.97 | | £ 1,521.14 |
| Grants | | | | | | | | £ 300.00 | £ 116.20 | £ 25.02 | £ 384.80 | £ 809.97 | £ 3,309.97 | | £ 3,309.97 |
| TOTAL INCOME | £ 9,510.27 | £ 69.65 | £ - | £ - | £ - | £ 6,000.00 | £ - | £ 300.00 | £ 116.20 | £ 25.02 | £ 384.80 | £ 809.97 | £ 17,215.91 | | £ -17,215.91 |

£300 transfer to HSP

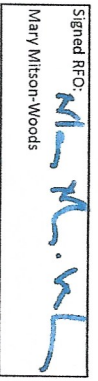
* Does not include ring fenced reserves for Heritage Hut project

Approved at meeting of 11th June 2018

Minute Ref: 2018/6

Signed Chairman of Council:

 Councilor Bassinette

Signed RFO:

 Mary Milson-Woods

Walberswick Parish Council Payments 2017/18

| Detail | Amount | Vat | Net | VAT no. | Description | App. Date | Invoice | Approved Date | Cheque | Reconciled |
|----------------------|-------------|---------|------------|---------|---|--------------|----------|---------------|--------|-------------|
| Admin | £ 548.66 | £ 91.44 | £ 457.22 | | Admin help Jan 2017 | In R&P 16/17 | | | | |
| Playing field | £ 168.00 | £ 28.00 | £ 140.00 | | Playground inspection | In R&P 16/17 | | | | |
| Rent | £ 400.00 | | £ 400.00 | | Last install of allotment rent | In R&P 16/17 | | | | |
| Peppercorn rent | £ 1.00 | | £ 1.00 | | Peppercorn rent | 15/05/2017 | 17078 | 15-May | 1020 | Y |
| Non-domestic rate | £ 362.85 | | £ 362.85 | | Heritage Hut Rates 17/18 | 15/05/2017 | 6/0 | 15-May | 1021 | Y |
| Subscription | £ 173.71 | | £ 173.71 | | Subscription | 15/05/2017 | 19075 | 15-May | 1022 | Y |
| Expenses 05/01-31/03 | £ 386.64 | | £ 386.64 | | | 15/05/2017 | | 15-May | 1023 | Y |
| Annex hire | £ 68.00 | | £ 68.00 | | Meetings 13/4,15/5,5/6,17/7,16/10 | 05/06/2017 | 1043 | 05/06/2017 | 1024 | Y |
| Fence repairs | £ 860.00 | | £ 860.00 | | Repairs to playing field fence | 19/06/2017 | 76 | By chairman | 1025 | Y |
| Salary | £ 1,620.36 | | £ 1,620.36 | | Net salary 05/01-31/03 | 26/06/2017 | | 15-May | 1026 | Y |
| Goose spraying | £ 300.00 | £ 50.00 | £ 250.00 | | Spraying goose on edge of P Field | 15/05/2017 | CW201746 | 15-May | 1027 | Y |
| Staff | £ 1,797.12 | £ 27.00 | £ 1,797.12 | | Salary April - June | 05/09/2017 | | 05-Sep | 1028 | Y |
| Audit | £ 162.00 | | £ 162.00 | | Internal Audit 16/17 | 05/09/2017 | 1029 | 05/09/2017 | 1029 | Y |
| Heritage Hut | £ 6.86 | | £ 6.86 | | Water for HH | 05/09/2017 | 4098117 | 05-Sep | 1030 | Y |
| Staff | £ 372.60 | | £ 372.60 | | TAX/Emp NI | 05/09/2017 | | 05-Sep | 1031 | Y |
| Expenses | £ 278.37 | | £ 278.37 | | Millage/stationery | 05/09/2017 | | 05-Sep | 1032 | Y |
| Highways | £ 4,662.27 | | £ 4,662.27 | | Contribution to 20mph | 05/09/2017 | | 05-Sep | 1033 | Y |
| Admin | £ 54.00 | £ 9.00 | £ 45.00 | | Payroll admin | 05/09/2017 | | 05-Sep | 1034 | Y |
| CAS Business Ltd | £ 956.82 | | £ 956.82 | | Council insurance | 05/09/2017 | | 05-Sep | 1035 | Y |
| Staff | £ 1,077.28 | | £ 1,077.28 | | Salary July & August | 05/09/2017 | | 05-Sep | 1036 | Y |
| Training | £ 312.00 | £ 52 | £ 260.00 | | Councillor training | 16/10/2017 | | 16-Oct | 1037 | Y |
| Clerk | £ 19.20 | £ 3.2 | £ 16.00 | | Clerk's networking | 16/10/2017 | | 16-Oct | 1038 | Y |
| Tax/NI | £ 727.02 | | £ 727.02 | | Tax/NI to date | 16/10/2017 | | 16-Oct | 1039 | Y |
| Salary | £ 706.40 | | £ 706.40 | | Salary Sept | 16/10/2017 | | 16-Oct | 1040 | Y |
| Expenses | £ 162.01 | | £ 162.01 | | Expenses Sept | 16/10/2017 | | 16-Oct | 1041 | Y |
| w/Site | £ 60.00 | £ 10 | £ 50.00 | | Hosting website | 16/10/2017 | | 16-Oct | 1042 | Not cleared |
| Annex hire | £ 39.00 | | £ 39.00 | | Meetings Oct, Nov, Dec 2017 | 11/12/2017 | 1069 | 11-Dec | 1043 | Y |
| Staff | £ 26.00 | | £ 26.00 | | July/Sept meetings | 11/12/2017 | 1088 | 11-Dec | 1044 | Y |
| Staff | £ 887.04 | | £ 887.04 | | Salary part Oct - part Nov | 11/12/2017 | | 11-Dec | 1045 | Y |
| SALC | £ 13.20 | £ 2.2 | £ 11.00 | | Inv 19721 | 11/12/2017 | 19721 | 11-Dec | 1046 | Y |
| Staff | £ 67.50 | | £ 67.50 | | Millage etc | 11/12/2017 | | 11-Dec | 1047 | Y |
| Training | £ 21.60 | £ 3.6 | £ 18.00 | | Payroll service | 11/12/2017 | 20008 | 11-Dec | 1048 | Y |
| Staff | £ 252.00 | | £ 252.00 | | Training 27/11/17 | 11/12/2017 | 19891 | 11-Dec | 1049 | Y |
| Staff | £ 545.01 | | £ 545.01 | | Salary December | 08/01/2018 | | 08-Jan | 1052 | Y |
| Staff | £ 80.70 | | £ 80.70 | | Expenses milage etc | 08/01/2018 | | 08-Jan | 1053 | Y |
| Audit | £ 822.00 | £ 137 | £ 685.00 | | £100 audit + add hours for elec ques | 08/01/2018 | 1683030 | 08-Jan | 1050 | Y |
| Staff | £ 204.57 | | £ 204.57 | | TAX/NI | 08/01/2018 | | 08-Jan | 1051 | Y |
| Staff | £ 690.24 | | £ 690.24 | | Salary Jan | 12/02/2018 | | 12-Feb | 1057 | Y |
| Staff | £ 64.80 | | £ 64.80 | | Expenses January | 12/02/2018 | | 12-Feb | 1054 | Y |
| Staff | £ 8.99 | | £ 8.99 | | Ink Cartridge for home printer | 12/02/2018 | | 12-Feb | 1055 | Not cleared |
| Transfer | £ 300.00 | | £ 300.00 | | | 12/02/2018 | | 12-Feb | 1056 | Y |
| Staff | £ 641.76 | | £ 641.76 | | Salary Tax & NI | 12/03/2018 | | 12-Mar | 1058 | Y |
| Staff | £ 93.50 | | £ 93.50 | | Expenses | 12/03/2018 | | 12-Mar | 1059 | Y |
| Allot | £ 174.80 | | £ 174.80 | | Water for allotments (od by allot holders | 12/03/2018 | | 12-Mar | 1060 | Not cleared |
| Staff | £ 150.00 | | £ 150.00 | | Finance assistant. Dec, Jan, Feb | 12/03/2018 | | 12-Mar | 1061 | Not cleared |
| | £ 21,325.88 | | | | Cheque cancelled not approved | 12/03/2018 | | 12-Mar | 1062 | Destroyed |

| Walberswick Parish Council Income 2017/18 | | | | | | | | | |
|---|--------------|-----------------|--------|-----------------|-----|-------------------------|----------------------|------------|--|
| Date | Bank Account | Received From | Detail | Amount | A/c | Description | Reconciled Statement | Last Years | |
| 04-Apr | 281763 | SCDC | | 2500 | | Grant for playing field | Y | | |
| 26-Apr | | SCDC | | 6000 | | Precept | Y | | |
| 28-Apr | | SCDC | | 1010.27 | | CIL payment | Y | | |
| 23-May | | K Forster | | 69.65 | | Reimburse lunch | Y | | |
| 29/09/2017 | | SCDC | | 6000 | | Precept | Y | | |
| 02/11/2017 | | Coop | | 300 | | Income for HH | Y | | |
| 19/12/2017 | | MMMW | | 116.2 | | Chq for MMMW tax/ni | Y | | |
| 18/01/2018 | | UK Power | | 25.02 | | Wayleave | Y | | |
| 19/02/2018 | (Cash) | Allotment rents | | 289.2 | | Allotment rents | Y | | |
| | (Cheque) | Allotment rents | | 95.6 | | Allotment rents | Y | | |
| 15/03/2018 | Trans | SALC | | 809.97 | | Transparency Grant | Y | | |
| | | | | 17215.91 | | | | | |

Walberswick Parish Council Annual Accounts 2017/18

***Ring-fenced income held for future preservation of Walberswick Scroll and Renovation of the Heritage Hut**

Walberswick Parish Council Heriatge Hut and Scroll HSBC account 2017/18

| | | |
|-----------------|--------------------|-----------------|
| Start balance | | 0 |
| IK Ungless | Opening money in | 256.25 |
| SCDC | Exemplar Grant | 6000 |
| WPC | Co-op token scheme | 300 |
| Le Roux Trust | Grant | 7000 |
| Closing balance | | 13556.25 |
| 31st March 2018 | | |

Approved at meeting of 11th June 2018