

WALBERSWICK PARISH COUNCIL

MINUTES of the meeting of the Parish Council held in the Village Hall annexe at 7.30pm on 19 March 2012.

PRESENT: Councillors Mr D C B Webb (Chairman), Mr A Hunt, (Vice-Chairman), Mr B Tibbles, Mrs R Woodcraft, District Councillor M Gower and Mrs J Gomm (Clerk).

1. APOLOGIES FOR ABSENCE

Councillor K Webb and County Councillor R Leighton.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 14 February 2012 were **approved** and signed by the Chairman as a true record. Proposed by Cllr Tibbles and seconded by Cllr Woodcraft.

3. DECLARATION OF INTERESTS

Prejudicial interests: Cllr Hunt declared a prejudicial interest in item 4(b) on the agenda, planning application for the Village Hall, The Street

4. PLANNING

a) Planning Notifications:

Anchorlea, The Street, C/12/0064: planning permission had been granted for the insertion of two dormer windows in the rear elevation and the erection of a rockery barn in the rear garden to provide ancillary accommodation.

b) Planning applications and applications for conservation area consent:

Little Meadow, The Street, C/12/0401: extension of close boarded fence and installation of an oil tank. It was **agreed** to raise no objections to the application.

Cllr Hunt had declared a prejudicial interest in this item and left the room during this item.

The Village Hall, The Street, C/12/0304: Replacement cladding to the West elevation and erection of a weather vane to north-west corner of roof. It was noted that the village hall was in the conservation area, but no application for conservation area consent had been forwarded to the Council. **Agreed** to raise no objections to the planning application, but to ask whether a conservation area consent application had been made and if so to have sight of it so that the Council could make comments on it.

Cllr Hunt returned to the room.

c) Tree works applications:

Westons, The Street, C/12/00030/TCA: T1 holm oak, repollard side nearest pool and T2 eucalyptus, crown lift to 6m and reshape. **Agreed** to raise no objections to the application.

Ferry House, Ferry Road, C/12/00031/TCA: T1 and T2 sycamore, fell and T3 holm oak, crown lift to 4m and reshape. **Agreed** to leave this matter to the delegated powers of the Clerk, but if any Councillor had concerns about the application after looking at the trees he or she would inform the Clerk by the morning of 23 March.

Slinfold, The Street, C/12/00032/TCA: T1 conifer, reduce side by 2m. **Agreed** to raise no objections to the application.

5. ACCOUNTS

a) Receipts:

Village Hall Management Committee, contribution to grass cutting costs, 2011 - £84.57

Walberswick Common Lands Charity, contribution to grass cutting costs, 2011 - £84.57
SC Tillotson for S Harvey, Subject Access Request, Data Protection Act 1998 - £10

b) Payments:

J K Gomm (also known as J K Linley), net salary, February, March 2012 - £1,017.97
J K Gomm, expenses including postage, display fee in Tuck Shop for election notice, stationary - £155.21 (vat to reclaim - £25.43)
SALC payroll services, July 2011 to end March 2012 - £75.60 (vat to reclaim £12.60)
Village Hall Management Committee, use of hall and annexe - £52.50
Cllr Hunt proposed and Cllr Woodcraft seconded that the payments be made and this was **agreed**.

c) Rates for payments under existing contract for grass cutting in summer 2012

Norse had proposed that the rate of payment for the verges and open spaces be £70.07 plus vat per cut from April to October 2012, cutting every three to four weeks as necessary. This compared with a rate of £68.03 in 2011, an increase of £2.04 per cut. Norse had proposed that the rate of payment for the sports field be £30.07 plus vat per cut from July to September 2012, cutting up to three times in the season. This compared with a rate of £29.20 in 2011, an increase of £0.87 per cut. It was proposed by Cllr Tibbles and seconded by Cllr Hunt and **agreed** to accept the proposals of Norse.

d) Error in approved minutes for 16 January 2012

At the last meeting, when approving the minutes of the meeting of 16 January 2012 an error was noted in item 5b), "payments" under the heading "accounts". The minutes were therefore approved subject to the deletion of the last two lines of that item (See minute book page 587/1). Later that evening the Clerk had proof read the minutes against her draft as the two lines had not been in her draft. She noticed that in the approved minutes in item 5a) was the word "recipts" – misspelt and there was nothing against that item. Her draft had comprised:

"a) Receipts:

Anonymous donations had been made to the Council - £2,600".

Councillors agreed these receipts had been reported to the Council on 16 January. It was proposed by Cllr Woodcraft and seconded by Cllr Tibbles and was **agreed** to minute the acknowledgement of the error in the minutes of the meeting of 16 January 2012 and to the insertion of a "post it" in the minute book against that item referring to this minute.

6. UNVEILLING OF RESTORED VILLAGE SIGN

The Chairman of the Walberswick Common Lands Charity (the Charity) had written to suggest the Charity obtain and pay for:

- A diamond Jubilee plaque for the Village Green sign to match the silver and golden jubilee plaques already on it
- Replica silver and golden jubilee plaques for the restored sign to be erected opposite the Church (the Church sign)
- A plaque for the Church sign marking its restoration

Agreed:

- to accept the generous offer of the Charity concerning the plaques and to request that the Charity also pay for the hand carving of the wooden lettering "Walberswick" on both sides of the sign, but to indicate that the proposed wording for the restoration plaque needs to be confirmed at a later date

- the Church sign be unveiled on Saturday 2 June 2012 as part of the Jubilee celebrations
- to request the Church to assist with the unveiling celebrations by permitting the church to be used for the provision of refreshments
- each Councillor and Clerk to provide cakes and the Council to provide tea, coffee and squash for the refreshments
- to invite Mr and Mrs Newstead to the unveiling.

7. CONSIDERATION OF INSURANCE IMPLICATIONS OF THE PROPOSED JUBILEE CELEBRATIONS

It was **agreed** the Clerk would discuss with the Council's insurers the insurance implications of the proposed unveiling of the Church sign, the proposed picnic and games on the Village Green on Monday 4 June and the proposed tug of war across the River Blyth with Southwold and report back to the next meeting. The other proposed Jubilee celebrations were being insured either by the Village Hall Management Committee or the Walberswick Common Lands Charity.

8. DATE OF NEXT SCHEDULED MEETING

The date of the next routine meeting was agreed as Monday 2 April 2012 at 7.30 pm.

The meeting closed at 8.10 pm.

Signed.....

Date.....