

WALBERSWICK PARISH COUNCIL

Webpage: <http://walberswick.onesuffolk.net/parish-council/>

CLERK: John Lavery
pc@walberswick.suffolk.gov.uk

e-mail:

Post; Heritage Hut, The Green, Walberswick Suffolk IP18 6TT

Minutes Annual Walberswick Parish ^ Council Meeting of 12th May 2014.

7:15pm, Open Forum

Item 1 - To receive the District Councillor Report

The main issue is still the Boundary review which will reduce the number of wards in SCDC from 55 to 46. This will mean that Walberswick's new boundaries will include areas to the south of the current area. There are also concerns about EDF's plans for Sizewell 'C'. These include a temporary site for 3000 workers at Eastbridge and possibly inadequate plans for transporting materials onto the site through villages like Middleton Moor and Theberton.

Item 2 - To receive the County Councillor Report

The leadership challenge against Mark Bee has failed. This now leaves the Council to concentrate on more important issues. There is quite a push on improving Education. The County appears to be falling behind in academic achievement and the Council is determined to improve results.

Item 3 - To receive the Police Report We didn't receive a Police Report

Public Questions / Comments

A member of the public asked the Council to place an item on the agenda for the next meeting. As there are likely to be confidentiality and possible legal implications regarding this request the Council will be taking advice from Suffolk Association of Local Councils before acceding to this request.

Another member of the public was concerned that wind-blown sand had raised the levels of the land close to the harbour wall. The edge of the harbour wall was obscured and the loss of part of the cleft chestnut fencing meant that there was now easy access to the wall and a dangerous hazard for children. The member of the public offered to e-mail photos to the clerk who will take the matter forward to the relevant authorities

There was a query regarding Tree Cutting in Adams Lane. The member of the public was assured that this had been completed.

WALBERSWICK PARISH COUNCIL

Webpage: <http://walberswick.onesuffolk.net/parish-council/>

CLERK: John Lavery
pc@walberswick.suffolk.gov.uk

e-mail:

Post; Heritage Hut, The Green, Walberswick Suffolk IP18 6TT

7-30pm. Parish Council Meeting.

Present: Cllrs Richardson, Haslegrave, Gower, Sutton, Hosea, the Parish Clerk and around 10 members of the Public.

1. Election of Chairman, other Office Holders and Declaration of Acceptance.

Esme Richardson was re-elected as Chair.
Proposer: Lorry Haslegrave
Seconded: Lee Sutton.

2. To receive Members' declarations of interest on any matters on the agenda

There weren't any declarations.

3. To note, discuss and agree or otherwise apologies for absence

None; all Councillors present

4. Declaration of Interests/Dispensation Applications Received

There weren't any declarations

5. Agree Minutes of Parish Council meeting held on Monday 7th April 2014

Agreed.

6. To receive the Clerk's Report

Dangerous planks at Walberswick Quay

Walberswick Common Lands Charity and the Blyth Estuary Group have identified the responsible people at Suffolk Coastal District Council and they have been contacted.

BT Broadband Roll-out

Following representations to BT facilitated by the Council, the new Broadband boxes have been positioned unobtrusively at Ferry Road and Stock's Green. Hopefully the village will now benefit from improved Broadband speeds.

WALBERSWICK PARISH COUNCIL

Webpage: <http://walberswick.onesuffolk.net/parish-council/>

CLERK: John Lavery
pc@walberswick.suffolk.gov.uk

e-mail:

Post; Heritage Hut, The Green, Walberswick Suffolk IP18 6TT

Traffic Management Vehicle Activated Sign and Speed Gun – Update

The Council is still waiting for news regarding the Vehicle activated sign. The relevant highways officer has been contacted. We are now in contact with the Speedwatch group in Blythburgh. Our contact had been dealing with a family bereavement. The Blythburgh Speedwatch group will be manning an information stall at their APM on 16th May. The Clerk will be attending to gather more information about how to start a group and whether we could work jointly with Blythburgh. Further information can be found on the Suffolk Police website.

An appeal for volunteers to formulate the Community Emergency Plan was placed in the Village News.

The Clerk underwent Training including a Clerk's Day and a Notices, Agenda and Minutes workshop.

7. To receive the Finance report

Bank Statement Balances at 11th April 2014 (Latest available)

Treasurers Account	= £5,032.31
Bus Instant Access Account xx51	= £6,841.04
Total	= £11,873.35

Available finance at 11th April 2014 = £11,873.35

Cheques for approval at 13th May meeting

Temp Clerk's Expenses	= £10.20
WCLC – Sports field Rent	= £1.00
M Gower – Filing Cabinets	= £30.00
SALC - Reference Books	= £75.95
“ ” - Payroll Services	= £16.80
“ ” - New Clerk's Training	= £57.60
“ ” - Notices etc. Workshop	= £30.00
Clerk's Pay for April	= £315.32
Total	£536.87

Available Finance after the meeting = £11,336.48

.1 Discuss and agree any payments required of the Council – See Above

- Clerks Pay
Agreed
- Invoices from SALC for Training, Books & Payroll Services
Agreed

WALBERSWICK PARISH COUNCIL

Webpage: <http://walberswick.onesuffolk.net/parish-council/>

CLERK: John Lavery
pc@walberswick.suffolk.gov.uk

e-mail:

Post; Heritage Hut, The Green, Walberswick Suffolk IP18 6TT

- Invoice from Common Lands Charity for Sports field & Pavilion rent
Agreed
- Invoice for Filing Cabinets
Agreed
- Temporary Clerk's Expenses
Agreed
- Approve sections 1 & 2 of the Audit

As nearly all the Councillors (and the Clerk) have been appointed recently Councillors did not feel they could approve the accounts and sections 1 & 2 of the Audit without further scrutiny. Councillors will hold a briefing session to go over the accounts in detail. If Councillors are content approval will be placed on the agenda for the June meeting. In the meantime the Clerk was asked to go ahead with arrangements for the Internal Audit.

8. Discuss planning applications.

- Receive Planning decisions.
None received
- Planning applications considered at the meeting

Application No.	Location (within Walberswick)	Proposal
DC/14/1241/FUL	Spindrift, Lodge Road.	Loft conversion including one Front Dormer window, and two Rear Dormer Windows. (re-submission) Approved
DC/14/1391/TCA	5 The Terrace, The Street.	To remove front limb of Multistem tree on rear Garden behind Summer House. Overhanging limbs to be pruned back to the Boundary. Tree Officer to Report
DC/14/1312/FUL	Marsh End, Ferry Road.	Replacement Windows Approved

WALBERSWICK PARISH COUNCIL

Webpage: <http://walberswick.onesuffolk.net/parish-council/>

CLERK: John Lavery
pc@walberswick.suffolk.gov.uk

e-mail:

Post; Heritage Hut, The Green, Walberswick Suffolk IP18 6TT

9. Progress re Bank Mandate

The Clerk and Cllr Haslegrave have completed their confirmation of identity with the Bank. Cllr Richardson will complete hers in the next few days.

10. To Consider quotations for Goal Posts at the Play site

The Clerk will obtain competitive quotes for fixed '9 a side' goal posts. Options for additional smaller moveable posts may be considered in the future.

11. To Consider quotations for the Heritage Hut refurbishment

The Tender on which the original quotes were based was considered unclear. The quotes received did not offer a fair comparison as they differed in the work that the contractors intended to complete. Cllr Hosea is going to conduct a thorough assessment of the Hut's condition and create a new definitive tender for the refurbishment work. It was also noted that there is an Asbestos Chimney in the hut. The Clerk will check if this has been placed on the Asbestos Register.

12. Update re Joint working with Parish Plan Steering Committee and Blyth Estuary Group

It was agreed that John Nichols will act as the Parish Council's representative on the Blyth Estuary group. Cllr Richardson recently met with the Parish Plan Steering Committee. A number of initiatives came out of the meeting. The Parish Plan Steering Committee offered to form a Planning Advisory Group to support the Parish Council. **Agreed.** The Parish Plan Steering Committee will have a report soon on affordable housing, which they will forward to the Parish Council. The Parish Plan Steering Committee proposed that a joint team with the Parish Council be set up to explore traffic issues such as Speedwatch, traffic calming. **Agreed** – Cllr Richardson will join this group from the Parish Council. There are a number of other matters that the Parish Plan Steering Committee would like to work on with the Parish Council. These include parking enforcement, buses to Southwold, dogs on the beach, wind surfers and the Community First Responders Group.

13. Vehicle Activated Sign and Speedwatch group - Update

Clerk to attend the Blythburgh APM on the 16th May to make contact with the Blythburgh speedwatch group. Clerk will also discuss other traffic related issues that might affect Walberswick. The Clerk has chased the Temporary Vehicle Activated sign again.

14. Correspondence

The clerk has received a request for permission to place a Memorial Bench or Tree in discussion the Councillors felt that for maintenance reasons a memorial tree would be preferred. Councillors asked the Clerk to let Ms Wood know their thoughts.

15. To discuss any other matter the Chair will allow.

There weren't any other matters to discuss

WALBERSWICK PARISH COUNCIL

Webpage: <http://walberswick.onesuffolk.net/parish-council/>

CLERK: John Lavery
pc@walberswick.suffolk.gov.uk

e-mail:

Post; Heritage Hut, The Green, Walberswick Suffolk IP18 6TT

16. To Consider co-option of New Councillors

More notices asking for people to stand as Councillors are to be put up.

17. Date of next meeting

Monday 9th June 2014. In the Village Hall annexe.

Meeting Closed at 8-32pm

Signed,

Esme Richardson
Chair, Walberswick Parish Council