

WALBERSWICK PARISH COUNCIL

Clerk: Mary Mitson-Woods walberswickclerk@gmail.com

Notice of Meeting of Safety Committee

Dear Councillors Lewis, Richardson and Sutton

You are summoned to a meeting of the Safety Committee to be held on 29th August 2018 at 7.15pm in the Heritage Hut.

Yours Sincerely



Mary Mitson-Woods, Clerk/RFO to Walberswick Parish Council

21st August 2018

AGENDA

1. **Chairman's welcome**
2. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to bring to the attention of the Safety Committee any safety-related issues in Walberswick that are relevant to the remit of the WPC Safety Committee, in accordance with WPC Standing Orders 3f— 3k.
3. **To consider the Minute of the Meeting of 4th July 2018** for accuracy and for the Chairman to sign as a true record.
4. **Finalise action plan and response to David Bracey safety inspection report** for presentation to the next Parish Council meeting (paper attached)
5. **To review progress re. taking Pavilion out of use**
6. **To consider any materials required for purchase by WPC on behalf of the Safety Committee**
7. **To produce an oral report** for Parish Council meeting of 10th September 2018
8. **Agree date of next meeting**

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at: <http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick Safety Committee agenda 29/8/18