

what personal data the council holds, how and where it holds it and why it has it – this audit is already underway, with some of the most sensitive areas already completed. It is anticipated that the audit will be completed in time for the next council meeting on 9th April and Councillor Lewis requested that the council agree to put this on the April agenda, when he would report on progress. Councillor Lewis also explained that there was a legal requirement, as a consequence of GDPR, for the council to have a Data Protection Officer (DPO) but we were awaiting final clarification from SALC/NALC on whether a councillor could be the DPO. For the purposes of continuing the preparation work Councillor Lewis volunteered to act as 'Interim DPO and requested the council to resolve and minute that this was acceptable until we had suitable clarity on the medium and long term approach to be taken. The following resolutions were agreed:

- **Resolved that Councillor Lewis should update Council at the next meeting on both the findings of the audit and proposed initial policy regarding GDPR.**
- **Resolved that Councillor Lewis should act as Interim DPO to the council.**
- **Resolved that Councillor Lewis should report back following working with the Clerk on the NALC GDPR Tool Kit.**
- **Resolved that a report will come back to council in April at an agenda item outlining what the Council will do to comply with the GDPR legislation which takes effect for 25th May 2018.**

**176/18 Planning Application DC/18/0294/FUL Revised plans for Leveretts, The Street.**

Councillors considered a report from PAG in order to guide decision making and to make recommendation. Resolved that, after considering the proposals in the PAG report (*see Appendix 1 below*) the Council resolved that the proposed reduction in height of the new studio is to be welcomed but the change in colour of the cladding from grey to black should be considered.

**177/18** Councillors considered a request from Katherine Brown of the BBC for filming at Walberswick. Resolved that the Clerk should confirm to Katherine Brown that filming may go ahead.

**Date of Next Meeting:** Monday 9th April 2018. Meeting closed at 20.05

**Appendix 1**

**22.02.2018 Planning Advisory Group: Report to Walberswick Parish Council**

**Planning Application ref DC/18/0294/FUL Alterations and Extensions at Leveretts, The Street, Walberswick IP18 6UG: Revised Proposals**

**1 Comment**

The application is to vary elements of the previously approved proposal ref DC/17/4648/FUL which was considered at the meeting of the Parish Council on the 11 December 2017. The variations include a reduction in the height of the proposed studio at the east end of the house, a change in the colour and finish of the horizontal timber boarding from painted grey to black stain and the retention and recladding of the garage. There are also minor changes to the size and location of some windows and external doors

**2 Conclusion**

Walberswick PC Minute 12/03/2018

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