

WALBERSWICK PARISH COUNCIL

Minute of a meeting of Walberswick Parish Council held on February 12th 2018 at 7.15pm in the annex of the Village Hall.

Present: *Councillors Bassinette, Lewis, Mackay, Sutherland-Rogers, Sutton and Winyard. Clerk Mary Mitson-Woods*

151/18 In the absence of the Chairman, the first business was to elect a Chairman for the meeting. Councillor Bassinette was unanimously elected.

152/18 Councillor Bassinette welcomed Councillors and members of the public to the meeting.

153/18 Councillors considered apologies for absence. Councillor Richardson had sent her apologies as she is away. These apologies were accepted and approved.

154/18 Declaration of Interest and Requests for Dispensation: There were none.

155/18 Open Forum: The Chairman opened the meeting for members of the public to be invited to give their views on issues on the agenda or raise issues for future consideration. There were no matters raised.

156/18 There was no report from County Councillor Richard Smith.

157/18 Councillors considered the Minute of the Meeting of 8th January 2018 and resolved that the Chairman should sign it as a true and accurate record. The Clerk also requested that the Chairman sign the Minute of Meeting of 11 December 2017 as this had been overlooked following the resolution on 8 January 2018.

158/18 Finance Matters

a) Councillors considered each item on the Authorisation to Pay Sheet. It was resolved that each payment be authorised with the exception of an overdue demand from NWG for water supply. This was not authorized on the basis that it was unclear what the payment was for and whether the amount indicated was correct. It was resolved that payment be withheld until NWG could provide to the Clerk additional information or the original invoice with necessary details. The Council noted that SALC had not yet provided a payroll slip to the Clerk and that the authorization was an estimate until the details of deductions were provided. The Council resolved that the salary cheque should be issued once the appropriate deductions from SALC were included. It was explained that the payment of £300.00 represented the transfer of the donation for the Heritage Hut from the Co-operative green disc scheme from the Lloyds account to the HSBC account.

The RFO reported that the balance at Lloyds Bank was reconciled at 31st January 2018 to £7434.02. With expenditure on the Authorisation to Pay sheet at a) above of £1298.27, the current amount available to spend is £5435.75. The end of the year spend projection to 31st

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