

**WALBERSWICK VILLAGE HALL**  
Registered Charity No 1100032

**Income and Expenditure Account for the period 1<sup>st</sup> February 2012 to 31<sup>st</sup> December 2012**

*[an 11 month balancing year to bring the annual accounts into line with the natural flow of our income and expenditure]*

**NB all amounts stated to the nearest £.**

**UNRESTRICTED FUNDS - GENERAL**

<b>RECEIPTS</b>	<b>Note</b>	<b>2012</b>	<b>2011/12</b>	<b>EXPENDITURE</b>	<b>Note</b>	<b>2012</b>	<b>2011/12</b>
	<b>s</b>	<b>£</b>	<b>£</b>		<b>s</b>	<b>£</b>	<b>£</b>
Rent		12,821	11,071	Maintenance Contractor		1,760	1,920
Booking Deposits		200		Cleaning Contractor		843	613
Damages Deposits		100	151	Cleaning Materials		357	613
Hire Equipment		247	1,905	Electricity		1,232	1,073
Car Parking		2,080	80	Water & Sewage		182	352
Car Park Deposits		200	4,431	Insurance		906	887
Fund Raising (net proceeds)	A	3,046	4,300	Equipment & Furnishing	D	2,072	3,775
Village Fete (net proceeds)	B	5,225		Maintenance Buildings	E	2,332	2,757
Grants			90	Electrical Installations & Repairs	F	830	1,770
Donations	C	120	0	Fire Equipment	G	354	333
Gift Aid		0	2,000	Maintenance Car Park		926	424
Grants Walberswick Common Lands Charity		4,000	2	Car Park Deposit Refunds		25	25
Interest (Tracker Account)		2	0	Hire Deposits/Charges Refunds		438	40
Insurance Claims		426	131	Licences (Performing Rights etc)		508	321
Miscellaneous		44		Sundries & Stationery	H	229	475
				Miscellaneous		18	30
<b>Sub-Total Receipts</b>		<b>28,511</b>	<b>24,160</b>	<b>Sub-Total Payments</b>		<b>13,012</b>	<b>15,408</b>
<b>Transfer from Restricted Fund</b>		<b>-</b>	<b>-</b>	<b>Transfer to Restricted Fund</b>		<b>-</b>	<b>-</b>
<b>Total Receipts</b>		<b>28,511</b>	<b>24,160</b>	<b>Total Payments</b>		<b>13,012</b>	<b>15,408</b>
<b>Excess of Payments over Receipts</b>		<b>-</b>	<b>-</b>	<b>Excess of Receipts over Payments</b>		<b>15,499</b>	<b>8,752</b>
		<b>28,511</b>	<b>24,160</b>			<b>28,511</b>	<b>24,160</b>

**RESTRICTED FUNDS:** No Restricted Funds have been held since 31<sup>st</sup> January 2009.

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**Summary of Cash Movements**

	<b>2012</b>	<b>2011/12</b>
	£	£
Net of Receipts and (Payments) Unrestricted Funds	15,499	8,752
Net of Receipts and (Payments) Restricted Funds	-	-
Total of Net Receipts & Payments	15,499	8,752
Cash Funds Year End	30,974	15,474

**Statement of Assets and Liabilities as at Year Ended 31<sup>st</sup> December 2012**

	Notes	<b>2012</b>	<b>2011/12</b>
		£	£
<u>Cash Funds</u>			
Petty Cash		192	308
Current Account		8,205	10,591
Investment Account		22,577	4,575
Sub-Total Cash Funds		30,974	15,474
Less Refundable Deposits		(1,255)	(1,125)
Net Available Cash Funds		29,719	14,349
<u>Assets Retained for own use</u>			
Village Hall Buildings & Land	H	394,948	394,948
Fixtures & Fittings	I	53,877	53,877
		448,825	448,835
<u>Total Net Assets</u>		478,544	463,184
<u>Funds</u>			
General Fund (Unrestricted)		478,544	463,184
Restricted Funds		0	0
Total Funds		478,544	463,184

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**Notes to the Financial Statements**

A. Fund Raising	<b>2012</b>	<b>2011/12</b>
	£	£
Royal Wedding		321
Open Gardens		2,674
Diamond Jubilee (Barn Dance & Pageant)	1,567	
Sundry		
Bingo	1,479	1,436
	<b>3,046</b>	<b>4,431</b>

B. Village Fete	<b>2012</b>	<b>2011/12</b>
	£	£
50% share of net proceeds	5,225	4,300

C. Donations	<b>2012</b>	<b>2011/12</b>
	£	£
Anon	20	90
ITV Drama	100	
	<b>120</b>	<b>90</b>

D. Equipment & Furnishings	<b>2012</b>	<b>2011/12</b>
	£	£
Audio Cabinet	219	
Kitchen	247	
Main Hall Display Panel	198	
New Stage Curtains	1,202	
New Chairs & Tables		839
New Blinds		66
New Curtains		1,928
Stage Blacks		300
Sundries	206	642
	<b>2,072</b>	<b>3,775</b>

E. Maintenance Buildings	<b>2012</b>	<b>2011/12</b>
	£	£
Main Hall Redecoration		2,428
Maintenance Work		329
Planning Application (west flank wall larch cladding)	170	
Main Hall Floor	2,130	
Sundry	32	
	<b>2,332</b>	<b>2,757</b>

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**Notes to the Financial Statements cont'd**

F. Electrical, Repairs & Testing	<b>2012</b>	<b>2011/12</b>
	£	£
Maintenance, Repairs & Testing	809	1,770
Sundry	21	-
	<b>830</b>	<b>1,770</b>

G. Fire Equipment Costs	<b>2012</b>	<b>2011/12</b>
	£	£
Fire Extinguishers Service	104	83
Fire Risk Assessment	250	250
	<b>354</b>	<b>333</b>

H. Sundries	<b>2012</b>	<b>2011/12</b>
	£	£
Treasurer's Postage, Stationery & Computer Consumables	137	283
Other Stationery & Computer Consumables	47	
Suffolk Acre		25
Miscellaneous Items	45	167
	<b>229</b>	<b>475</b>

I. Village Hall.

The valuation is based on a rebuilding cost estimated to be £80.00 per sq ft plus the full cost of the all weather car park. The index-linked Buildings Insurance covers the Buildings for up to £394,948.

The original title deeds to the property cannot be located. Possessory Title was completed with the Land Registry on the 12th of March 2004. Title Absolute cannot be applied for until 2014. In the meantime anyone proving a better title will be in dispute with the Trustees. Possessory Title is vested in the Official Custodian for Charities on behalf of the Village Hall.

J. Fixtures and Fittings.

The Fixtures and Fittings have been properly maintained and the costs incurred, together with further Capital purchases, written off. The value of the Fixtures and Fittings is £53,877 as updated for the Buildings & Contents Insurance.

K. Accounting Policies

The charity has prepared its accounts on the receipts and payments basis, excluding accruals, following guidance note CC16, Receipts and Payments Accounts, issued by the Charity Commission for England and Wales in October 2000.

**Signed by a Trustee on behalf of all Trustees.**

**Date of approval:**  **February 2013**

**Name**  **{ Treasurer }** **Signature**

**Independent Examiner's Report on the Accounts**

**Report to the trustees of Walberswick Village Hall**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> January 2012, which are set out on pages 1-4.

**Respective responsibilities of trustees and examiner.**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) as amended by S.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43 of the Act, as amended):
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended): and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention, other than the item disclosed in Note J to the accounts:

- (1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that :
  - proper accounting records are kept (in accordance with section 41 of the 1993 Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act ; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



5 February 2013

Date:

Name

**A D Kohn FCIS MCAM**

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