

# WALBERSWICK VILLAGE HALL

Registered Charity No 1100032

**Income and Expenditure Account for the period 1<sup>st</sup> January 2015 to 31<sup>st</sup> December 2015**

**NB all amounts stated to the nearest £.**

## UNRESTRICTED FUNDS – GENERAL

<b>RECEIPTS</b>	<b>Notes</b>	<b>2015</b>	<b>2014</b>	<b>EXPENDITURE</b>	<b>Notes</b>	<b>2015</b>	<b>2014</b>
		£	£			£	£
Rent		11,654	11,965	Maintenance Contractor		1,920	1,860
Hire Equipment		148	89	Cleaning Contractor		619	770
Car Parking		2,015	2,145	Cleaning Materials		402	515
Fund Raising (net proceeds)	A	1,958	5,197	Electricity		1,974	1,187
Village Fete (net proceeds)	B	6,905	5,300	Water & Sewage		629	362
Grants				Insurance		946	1,438
Donations	C	49	5,109	Equipment & Furnishing	D	4,664	436
Gift Aid		0	0	Maintenance Buildings	E	0	35,692
Grants Walberswick Common Lands Charity		3,000	3,000	Electrical Installations & Repairs	F	1,296	2,388
Interest (Base Rate Reward Account)		103	184	Fire Equipment	G	84	352
Insurance Claims		0	356	Maintenance Car Park Licences (Performing Rights etc)		727	1,221
Miscellaneous		98	79	Sundries & Stationery	H	866	552
		-	-	Miscellaneous	H	462	246
		-	-	<b>Sub-Total Payments</b>		<b>14,890</b>	<b>47,232</b>
<b>Sub-Total Receipts</b>		<b>25,930</b>	<b>33,424</b>	<b>Transfer to Restricted Fund</b>		<b>0</b>	<b>0</b>
<b>Transfer from Restricted Fund</b>		<b>0</b>	<b>0</b>	<b>Total Payments</b>		<b>14,890</b>	<b>47,232</b>
<b>Total Receipts</b>		<b>25,930</b>	<b>33,424</b>	<b>Excess of Receipts over Payments</b>		<b>11,040</b>	<b>-</b>
<b>Excess of Payments over Receipts</b>		<b>-</b>	<b>13,808</b>			<b>25,930</b>	<b>47,232</b>
		<b>25,930</b>	<b>47,232</b>				

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**RESTRICTED FUNDS – RESIDUAL LUNCH CLUB FUNDS (Note K on page 6 refers)**

<b>RECEIPTS</b>	<b>Notes</b>	<b>2015</b>	<b>2014</b>	<b>EXPENDITURE</b>	<b>Notes</b>	<b>2015</b>	<b>2014</b>
		£	£			£	£
Loans		0	0	Printing & Postage		0	0
Donations		395	0	Contractors		0	13,285
Gift Aided Donations			250	Fittings		0	1,588
Gift Aid		0	25	Sundries		0	156
<b>Total Receipts</b>		<b>395</b>	<b>275</b>	<b>Total Payments</b>		<b>0</b>	<b>15,050</b>
<b>Excess of Payments over Receipts</b>		<b>-</b>	<b>14,775</b>	<b>Excess of Receipts over Payments</b>		<b>395</b>	<b>-</b>
		<b>395</b>	<b>15,050</b>			<b>395</b>	<b>15,050</b>

**DEPOSITS HELD – BOOKINGS, DAMAGES & CAR PARK ACCESS REMOTE CONTROLS**

<b>DEPOSITS HELD AT 31/12</b>	<b>Notes</b>	<b>2015</b>	<b>2014</b>	<b>NET RECEIPTS/(PMTS)</b>	<b>Notes</b>	<b>2015</b>	<b>2014</b>
		£	£			£	£
Booking & Damages Deposits		400	100	Hire Deposits		300	(525)
Car Park Deposits		940	975	Car Park Deposits		40	(40)
<b>TOTAL</b>		<b>1,340</b>	<b>1,075</b>	<b>Sub-Total</b>		<b>340</b>	<b>(565)</b>
				<b>Transfer to Un-Restricted Fund</b>		(75)	-
				<b>Total</b>		<b>265</b>	<b>(565)</b>
				<b>Balance Brought Forward</b>		<b>1,075</b>	<b>1,640</b>
				<b>Balance at 31/12</b>		<b>1,340</b>	<b>1,075</b>

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**SUMMARY OF LIQUID ASSET MOVEMENTS**

	<b>2015</b>	<b>2014</b>
	£	£
Net Receipts and (Payments) Unrestricted Funds	11,040	(13,808)
Net Receipts and (Payments) Restricted Funds	395	(14,775)
Net Receipts and (Payments) Deposits	265	(565)
Total Net Receipts & Payments	11,700	(29,147)
Liquid Assets at Year End	37,689	25,989

**STATEMENT OF ASSETS AND LIABILITIES AS AT YEAR END 31st DECEMBER 2015**

	Notes	<b>2015</b>	<b>2014</b>
		£	£
<u>Liquid Assets</u>			
Petty Cash		285	115
Current Account		3,537	2,110
Investment Account		33,867	23,764
Sub-Total Cash Funds		37,689	25,989
Less Refundable Deposits		1,340	1,075
Net Available Liquid Funds		36,349	24,914
<u>Assets Retained for own use</u>			
Village Hall Buildings & Land	I	555,900	545,000
Fixtures & Fittings	J	56,903	56,340
		612,803	601,340
<u>Total Net Assets</u>		649,152	626,254
<u>Funds</u>			
General Fund (Unrestricted)		648,757	626,254
Restricted Funds		395	0
<u>Total Funds</u>		649,152	626,254

**WALBERSWICK VILLAGE HALL**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**A. Fund Raising**

	<b>2015</b>	<b>2014</b>
	£	£
Ten Times Table		3,198
Quiz Night		114
Beetle Drive	194	
Jim Blyth Talk		288
Bingo	1,764	1,597
	<b>1,958</b>	<b>5,197</b>

**B. Village Fete**

	<b>2015</b>	<b>2014</b>
	£	£
50% share of net proceeds less £95 cost of banner in 2015	6,905	5,300

**C. Donations**

	<b>2015</b>	<b>2014</b>
	£	£
Showing of the Walberswick Scroll	49	93
Donation from Deceased Estate		5,000
Sundry		16
	<b>49</b>	<b>5,109</b>

**D. Equipment & Furnishings**

	<b>2015</b>	<b>2014</b>
	£	£
Audio	426	5
Kitchen	439	217
Acoustic Panels	3,480	0
WVHMC Archive Storage	0	43
Vacuum Cleaner	220	0
Christmas Decorations	99	88
Sundries	0	83
	<b>4,664</b>	<b>436</b>

**E. Maintenance Buildings**

	<b>2015</b>	<b>2014</b>
	£	£
New Hall & Annexe Toilets & Internal Doors	0	21,903
New External Doors	0	11,270
General Maintenance/Repairs	0	615
Redecoration of Annexe	0	1,904
Larch cladding and works to west flank wall	0	0
	<b>0</b>	<b>35,692</b>

**WALBERSWICK VILLAGE HALL**  
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**NOTES TO THE FINANCIAL STATEMENTS continued.....**

**F. Electrical, Repairs & Testing**

	<b>2015</b>	<b>2014</b>
	£	£
Maintenance, Repairs, New Installations & Statutory Testing (Fire Alarm, Emergency Lighting & Appliances)	1,283	2,380
Sundry	13	8
	<b>1,296</b>	<b>2,388</b>

**G. Fire Equipment Costs**

	<b>2015</b>	<b>2014</b>
	£	£
Fire Extinguishers Service	84	102
Fire Risk Assessment		250
	<b>84</b>	<b>352</b>

**H. Sundries**

	<b>2015</b>	<b>2014</b>
		£
Treasurer's Postage, Stationery & Computer Consumables	76	253
Other Stationery' Postage & Computer Consumables	39	42
Coffee Stocks (one-third in stock carried forward)	33	103
Other Consumables	199	0
Window Cleaning	135	0
Printing	72	0
Prosecco for Magician's evening	138	0
Miscellaneous Items	71	60
	<b>763</b>	<b>458</b>

**I. Village Hall.**

The valuation is based on a reinstatement cost assessment and inspection carried out on 17<sup>th</sup> December 2014 by O A Chapman & Son, Chartered Surveyors. The Ansvr Charity & Community Connect Insurance Policy Number CCP2199433 index-linked Buildings cover has been increased to the valuation figure of £555,900. The policy additionally covers Contents, Business Interruption, Employers Liability, Public Liability, Property Owners Liability, Trustees Indemnity etc.,

Walberswick Village Hall, its Car Park and Land are Freehold Title Absolute registered under number SK246897 held by the Official Custodian for Charities on behalf of the Walberswick Village Hall Trust, Registered Charity number 1100032.

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**J. Fixtures and Fittings.**

The Fixtures and Fittings have been properly maintained and the costs incurred, together with further Capital purchases, written off. The value of the Fixtures and Fittings is £56,903 as updated for the Buildings & Contents Insurance.

**K. 2015 Improvement Works.**

Following the major "New Loos Project" in 2014, and the redecoration work that was carried out in the Annexe, 2015 has been a much quieter year. However, a couple of significant improvements to the facilities have been achieved.

Following specialist advice acoustic panels were installed in the Main Hall with the aim of reducing the level of reflected background noise when the hall is full of people talking. Feedback from users indicates that this has been successful.

A new PA/Radio Microphone system was installed to replace the old technology which was becoming unreliable and to improve the quality of the sound.

Further projects have either been approved or are under consideration for 2016, including redecoration of the Main Hall, new notice boards by the front entrance, cleaning of brickwork and further upgrade of the technology in the hall including Broadband and video projection.

**L. Accounting Policies**

The charity has prepared its accounts on the receipts and payments basis, excluding accruals, following guidance note CC16, Receipts and Payments Accounts, issued by the Charity Commission for England and Wales in October 2000.

**Signed by a Trustee on behalf of all Trustees.**

**Date of approval:**

*25<sup>th</sup> January*

**2016**



**Name**

**BILL WILLISON {Treasurer}**

**Signature**

## Independent Examiner's Report on the Accounts

### **Report to the trustees of Walberswick Village Hall**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2015, which are set out on pages 1-4.

### **Respective responsibilities of trustees and examiner.**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) as amended by S.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43 of the Act, as amended):
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended): and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention, other than the item disclosed in Note I to the accounts:

- (1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that :
  - proper accounting records are kept (in accordance with section 41 of the 1993 Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act ; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

  
25 JANUARY

2016

Date:

Name

**A D Kohn FCIS MCAM**

Address

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